

Frederick County Sheriff's Office – Law Enforcement Bureau

2021 Annual Report



Table of Contents

Forward	3
Organizational Chart	5
Agency Statistics	6
Office of the Sheriff	7
Fiscal Services	8
Technology	10
Training Services	11
Body Worn Cameras	12
Support Services	13
Patrol Operations	18
Criminal Investigations	31
Narcotic Investigations	46
Judicial	48
Awards	51
Promotions	54
Retirements	55



Forward by Sheriff Jenkins

On behalf of the men and women of the Frederick County Sheriff's Office – Law Enforcement Bureau, I am proud to present our 2021 Annual Report.

In 2020 I said it was a year like no other and I can say the same thing for 2021. As different variants of COVID-19 ran rampant across the world, the more than 200 deputies and support staff of my office went above and beyond to serve the more than 260,000 residents of Maryland's largest land mass county. These men and women remained true professionals and our law enforcement efforts never faltered or failed.

In February 2021, our agency partnered with the Frederick Police Department, Frederick County Division of Fire and Rescue Services, and the Frederick County Health Department to plan and stand up the three county-wide COVID-19 vaccination centers. Each agency brought their own talents, skill sets, and resources that made this a very successful and orderly endeavor. In fact, our FCSO School Resource Officers primarily manned these clinics, providing security throughout the pandemic.

Continuing that work as community partners, when an active shooter incident commenced in the early morning hours of April 5th within the Frederick City limits, our Patrol Operations commanders, deputies, and staff immediately went to work to support our partners of the Frederick Police Department and Fort Detrick. A volatile situation that put most of Frederick and the surrounding areas in a lockdown situation, our professionals quickly responded to assist however they could. Not to mention all of this happened on the same day we buried prior FCSO deputy and Brunswick Police **Chief Milton Frech**, who passed away unexpectedly.

One of the biggest changes we saw with law enforcement infractions during 2021 was the amount of those speeding well above the posted speed limits. To mitigate the issue, I made August "Speed Awareness Month" and our deputies completed more than 1,880 stops, compared to August 2020 when we completed more than 740 stops, an increase of 60 percent in traffic stops. For August 2021, there were more than 2,810 traffic violations and our deputies issued nearly 700 citations and 2,100 warnings. Those traveling through the county received my message loud and clear, and speeding violations slowed significantly, making Frederick County a safer place for everyone.

Although the various variants of the virus slammed the county, my deputies, detectives, school resource officers, courthouse officers, and essential staff continued their due diligence. Our deputies responded to more than 134,300 calls for service, more than 34,000 calls from 2020. Our team of detectives handled more than 990 cases and nearly 135 are still active. Our detectives made 147 arrests and closed nearly 445 cases out with no arrest. We welcomed 15 new deputies to our team, including seven who joined us as lateral hires.

When schools opened their doors back up at the start of the new school year, my 16 School Resource Officers were there in person and ready to support the entire Frederick County Public School system. We have proved that our program is very effective in the terms of protecting students and staff at our schools during school hours and school sponsored events after school.

Our SRO's have become and will continue to be role models for students. These SRO's teach classes and are valuable community members in the respective communities they serve.

Recognizing that Frederick County's make up is small towns and rural communities, I made September "Small Town and Community Policing" month. Our deputies contacted community members regarding issues in their town or community, discussed crime prevention efforts, and built lasting relationships. Along with this, they conducted foot patrols and reviewed FCSO Patrol Operations daily logs to determine any current traffic complaints within their assigned areas. The small town and municipalities are a key to Frederick County maintaining its appeal as still being a rural county and what I describe as the land of pleasant living.

And while COVID-19 restricted a lot of what we used to do in our communities, I partnered our agency with the Frederick County YMCA as we hosted National Night Out, an event that saw more than 700 community members come out and highlighted our law enforcement, firefighting, first responders, the State's Attorney's Office, and various other community partners.

For more than 10 years of the heroin/opioid problem in this nation, which now includes the powerful and deadly drug fentanyl, I have remained at the front of the fight, keeping the focus on the local addiction and overdoses issues plaguing our county. I continued to host and present at multiple public functions throughout the year, highlighting this growing issue and providing tools and resources to combat it.

The What's Important Now (WIN) initiative continued in 2021. We established WIN to address citizen concerns in specific parts of the county and to streamline the response to those concerns. Deputies receive a consistently updated list through their in-car computers of precise roadways, neighborhoods, etc., where citizens raised concerns. These concerns can include speeding, vehicle tampering, suspicious activity, etc. We require deputies, assigned to Patrol Operations, to spend time patrolling these WIN List areas during their shift. This process has facilitated a citizen-led approach to policing, this means Frederick County citizens can provide input about where we need to put additional patrols. In 2021, deputies followed up on 6,445 WIN-generated activities!

It is my honor to be your Sheriff and to ensure the Frederick County Sheriff's Office Law Enforcement Bureau operates to the best way it can to serve the residents and visitors of Frederick County. The law enforcement career field has never been more scrutinized as it is today and I have never been prouder of the men and women deputies and those in my staff who support them, then I am now.

A handwritten signature in black ink, appearing to read "Charles J. ...". The signature is fluid and cursive, with a long horizontal line extending to the right.

2021 Agency Statistics

	<i>Reported</i>	<i>Actual Offenses</i>	<i>Cleared by Arrest or Exception</i>	<i>Adult Arrests</i>	<i>Juvenile Arrests</i>
Criminal Homicide	3	3	3	5	0
Rape	17	15	2	0	2
Robbery	19	18	6	3	1
Aggravated Assault	165	163	80	55	6
Burglary	82	78	16	17	1
Larceny-Theft	760	743	150	178	9
Motor Vehicle Theft	61	54	7	8	0
Total Part I Offenses and Arrests	1,107	1,074	264	266	19
Total Adult Arrests	2,453				
Total Juvenile Arrests	98				
Assault - Simple	811				
Domestically Related Crime	648				
Drug Arrests	330			324	6
Driving While Intoxicated Arrests	276			273	3
Arson	9				
Warrants Served	1,597				
Criminal Summonses Served	648				
Motor Vehicle Collisions (reported to MSP)	1,055				
Motor Vehicle Fatalities	6				
Vehicle Traffic Stops	17,555				
Traffic Citations	6,053				
Traffic Warnings	19,457				
Equipment Repair Orders	367				
Civil Citations	17				
Juvenile Citations	1				
Criminal Citations	307				
Field Interview Reports	17				
Vehicle Storage Reports	289				
Ride-A-Long Reports	20				
Trespass Orders	599				
Missing Persons/Runaways	110				
Hate Bias Incidents	3				
Officers Killed	0				
Officers Assaulted	34				
Protective Orders	885				
Peace Orders	533				
Value of Property Stolen	2,086,339				
Value of Property Recovered	699,915				
Reports Submitted	7,710				
Calls for Service	119,097				

Office of the Sheriff

The Frederick County Sheriff's Office provides full-service law enforcement services to the citizens of Frederick County. The Sheriff's Office provides law enforcement services to the unincorporated portions of the county, support to municipal law enforcement agencies, provides security and various other support functions for the courts, and maintains the county detention center. The Office of the Sheriff consists of two bureaus, the Law Enforcement and Corrections Bureaus. The Office of the Sheriff provides guidance and direction to all aspects of the Sheriff's Office. Personnel under the Office of the Sheriff include the Sheriff, the Colonel, the Lieutenant Colonel of the Law Enforcement Bureau, the Commander of the Administrative Services Division, the Commander of the Operations Division, and their respective support staff.



Office of Policy and Compliance

The Office of Policy and Compliance is under the direction of a lieutenant. The investigation of allegations of misconduct is important to the management and integrity of the Sheriff's Office. Complaints provide feedback about how the community perceives employees of the Sheriff's Office. Complaints also provide management information to make corrections and carry out positive action through training and policy changes. Investigation of complaints protects employees from unwarranted allegations and criticism for properly conducting their duties.

The function of the Office of Policy and Compliance is to ensure that the integrity of the Sheriff's Office is maintained through an internal system of objectivity and fairness. The Office of Policy and Compliance calls for an impartial investigation to clear the innocent and to establish guilt of the wrongdoers. In addition, they facilitate fair, appropriate, and consistent disciplinary action. The Office of Policy and Compliance coordinated the handling of complaints to ensure each complaint was evaluated fairly and routed correctly depending on the seriousness. Statistics are available for 2021 upon request.

Accreditation

Accredited since 1998, the Sheriff's Office voluntarily maintains compliance with the standards established by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). CALEA's overall mission is to improve the delivery of law enforcement services. Accreditation is also a comprehensive model for recognizing professional excellence. CALEA is recognized as the preeminent accrediting body in the law enforcement field. The standards continually evolve to address the challenges of current issues and emerging technology.

Spokesperson

The spokesperson/public information officer coordinates the release of information to the media and Frederick County communities. This person works to build trust and community partnerships by preparing and disseminating on-time and newsworthy information to the external audiences throughout Maryland's largest land mass county.

The spokesperson manages the Sheriff's Office public website and social media sites, to include Facebook, Twitter, and Instagram. Additionally, this person expertly communicates the mission and vision of the Sheriff's Office through press releases, public service announcements, newsroom stories, community events and television and radio interviews.

The Spokesperson distributed more than 130 press releases, an increase of 65% from 2020, answered more than 200 media queries and oversaw, participated in, and/or coordinated 35 community events. The Sheriff's Office Facebook page reached more than 5,478,000 people with an increase of 604% from 2020, the Sheriff's Office Instagram page reached more than 15,100 people with an increase of 218% and Twitter impressions increased by 12% to 53,410 unique visitors.

Administrative Services

Administrative Services is under the direction of a captain and is comprised of Fiscal Services, Technology, Training and Body Worn Cameras.

Fiscal Services

The Fiscal Services component provides a wide range of administrative and financial support services to the Law Enforcement Bureau. Fiscal Services conducts the agency's financial functions in accordance with Frederick County policies. Fiscal Services is the primary liaison between the Sheriff's Office and the County Executive's Office, Accounting, Budget, Purchasing, and Treasurer's

Offices. The Fiscal Services Director is responsible for all functions of the section. Staff includes a Financial Business Office Manager and two Property Purchasing Coordinators.

Accounts Payable

Accounts Payable is responsible for processing payments to vendors for credit card purchases, purchase orders, contracts, operational expenses, employee uniform allowance and travel expense reimbursements. Fiscal Services is also responsible for reconciling credit card and bank statements.

Accounts Receivable

Fiscal Services is responsible for collecting, recording, billing and depositing Sheriff's Office revenues and reimbursement expenses. Revenues include fingerprinting and report fees, salary and operations recoveries, and donations.

Budget Development & Management

Fiscal Services prepares the annual budget for the Law Enforcement Bureau that is submitted to the County Executive for approval to include Capital Improvement projects. The FY 2022 operating budgets totaled over \$33.84 million. Fiscal Services monitors budget expenditures and revenues to ensure the Sheriff's Office remains within the adopted budget. Staff conducts an on-going analysis of budget departments and reports. Fiscal Services establishes and manages operating budgets in the County's financial system.

Contracts Administration

Fiscal Services coordinates contracts in which the Sheriff's Office participates to include purchasing contracts, hiring of deputy recruits, and law enforcement services that are provided to the towns of Emmitsburg, Myersville, and Middletown.

Grants Administration

Staff provides centralized grants management and administration. This includes securing grant funding for projects that cannot be funded through the regular budget process. The Sheriff's Office receives grants from federal and state funding sources including the U.S. Department of Justice's Office of Justice Programs and the Maryland Governor's Office of Crime Control and Prevention.

Purchasing

Fiscal Services staff follows the County's Purchasing Rules obtaining necessary purchasing quotes. Fiscal Services purchases approved items and general

operational items including office supplies. Staff utilizes the INFOR financial system and Frederick County purchasing credit cards to make purchases. Travel and training registration, and payments are also processed.

Quartermaster

Fiscal Services personnel are responsible for overall property management and accountability. This includes issuing, tracking, and maintaining inventory of all Sheriff’s Office weapons and agency property. An annual Frederick County Asset Inventory and a biannual weapons inventory are also conducted. In addition, Fiscal Services is responsible for maintenance and issuance of all phones and related equipment.

Research & Strategic Planning

Staff reviews legislation for fiscal impact, compiles the annual report, prepares the Equal Employment Opportunity Plan, and conducts various accreditation functions. Police equipment is researched and evaluated on a regular basis. In addition, Fiscal Services also completes staff reports for Memorandums of Understanding, coordinates special projects and presentations.

Fiscal Services Statistics:

	2019	2020	2021
FY 2022 Law Enforcement Bureau Budget	\$31,236,740	\$32,688,120	\$33,842,736
Property Requests	180	170	91
Training Requests	242	152	224
Travel/Training Expenses	\$106,807	\$84,336	\$93,254
Fingerprinting Fees	\$70,192	\$128,022	\$207,242
Grant Programs	9	14	18
Grant Funding	\$273,542	\$326,251	\$390,754

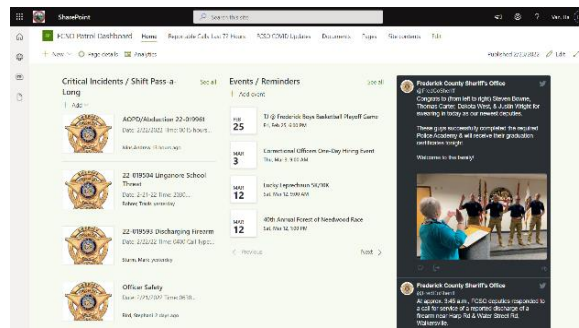
Technology

The Technology Section manages and supports all the Law Enforcement Bureau’s information technology resources. These include ruggedized laptop computers, mobile printers and barcode scanners installed in the deputy’s vehicles, desktop computers at the Law Enforcement Center and Courthouse and specialized third party and internally developed software for all business functions. This includes computer aided dispatch, records management, electronic citations, physical and digital evidence management, fingerprinting and training.

The section's two civilian staff assist Sheriff's Office personnel with their IT issues and interact with county IT and third-party vendors to provide recommendations for IT related purchases, deployments, and problem resolution.

Project Highlights:

- Completed the third of a 3-year upgrade cycle by replacing all remaining CF-54 Panasonic Toughbook with a current FZ-55 model.
- Worked with Fleet Services to “permanently” install the ETIX printers and scanners in the center console of new vehicles deployed. We anticipate this change will make the printers and scanners function more reliably by eliminating the portable seat back cases that were previously used.
- Worked with Patrol Operations to create a SharePoint communication site that allows sharing of critical incident information between patrol shifts. The site also provides a centralized location for resource documents, application links and general information.



- We continued to participate in a computer aided dispatch, mobile and records management system RFP with allied agencies. Throughout 2021 most of the focus was on evaluating responses and completing the vendor selection portion of the process.
- Collaborated with the County's IT division to implement Microsoft software platforms they have available such as SCCM, SharePoint, Power BI, Power Automate. continued its work to support the Sheriff's Office with the same remote work, quarantine, and distancing restrictions as nearly everyone else during COVID.

Training Services

Training Services is under the direction of a lieutenant. It coordinates and conducts new hire, annual and specialized training for most Law Enforcement Bureau employees. Newly hired sworn employees receive several days, sometimes

months of training and orientation before and after their specialized training or police academy.



Training Services is also responsible for ensuring sworn personnel are in compliance with training requirements set by the Maryland Police and Correctional Training Commissions (MPCTC), the General Orders, and ensures that all sworn employees meet or exceed that. Many employees attend specialized training which goes above and beyond the minimum requirements. In addition, Training Services assists with training our agency’s Special Police Officers.

Axon has allowed us to conduct a trial of the new Taser 7 (latest model). This trial will run concurrent with the Axon Body Worn Camera trial which is discussed below. Money for the new Tasers has been requested in the upcoming year’s budget proposal.

Training Statistics:

Employees	Training Hours		
	2019	2020	2021
All Law Enforcement Bureau	32,823	24,119	40,456
Recruit academy attendance	11,407	10,024	25,982
Law Enforcement, not academy	21,416	14,095	14,474
Law Enforcement Bureau sworn	31,394	22,081	39,944
Civilians & Special Police Officers		2,026	876

Body Worn Cameras

The Body Worn Camera Unit is staffed by a sergeant. A Body Worn Camera Committee was previously established and reviewed numerous policies, laws, etc. At the request of the committee, the Sheriff approved a yearlong body worn camera trial. The trial will begin in January of 2022. The first six months will be with Axon, the second six months will be with Motorola. After the trial the Sheriff will be presented with the results for a decision as to what BWC vendor to choose

for the agency. A civilian staff position is needed and has been requested in the upcoming year's budget proposal.



Support Services

The Support Services Section is under the direction of a lieutenant and includes Records, Personnel Services, Police Information Specialists, Logistics, Fleet Services, Fingerprinting Services, Building Management, Backgrounds and Polygraph.

Records

The Records Section is responsible for the maintenance and security of the Sheriff's Office's central records. These responsibilities include report review, report control, records maintenance, records retrieval, records security, and digital archiving. Every police action is documented in writing and entered into the agency's in-house computer system and other law enforcement databases. The Records Section processes all Public Information Act requests and offers system/security administration to the National Capital Region Law Enforcement Information Exchange (LInX) system and the National Crime Information Center's Maryland Electronic Telecommunication Enforcement Resource System (NCIC/METERS).

Agency Statistics:

	2019	2020	2021
Incident Reports	8,753	6,663	7,710
Incident Supplemental Reports	6,300	6,226	6,395
Incident Reports Requested	3,064	2,748	3,246
Arrests Processed	4,209	1,630	3,541
Warrants Received	3,066	1,764	2,249
Warrants Served	2,212	1,172	1,597
Criminal Summons Received	928	904	1,034
Criminal Summons Served	647	587	648
Civil, Criminal and Juvenile Citations	612	368	325
M/Vehicle Crash Reports Uploaded to Carfax	1,165	891	1,063
M/Vehicle Crash Reports Purchased	647 (\$3,205)	487 (\$2,435)	778 (\$3,890)
I-LEADS Records Management System Scans	28,388	20,750	23,200
Trespass Orders Processed	713	590	599
Expungements	413	261	272

Personnel Services

Personnel Services focuses on recruitment, management of hiring processes and provides administrative functions and direction for the people who work within the organization.

Personnel Statistics:

	2019	2020	2021
Personnel Actions	146	65	78
Secondary Employment	51	50	65
Personnel Transfers	59	31	96
Early Warning System	402	356	223
Personnel Orders	65	55	60

Recruiting

The Sheriff's Office actively recruits qualified individuals to fill vacancies within the agency. The Personnel Supervisor is responsible for attending recruiting assignments and developing recruiting programs, training, and special projects. Job and recruitment fairs are utilized to expand the applicant pool. Recruiters attended sixteen recruiting events in an effort to enhance hiring potential. The agency also made concerted efforts in other areas to reach potential candidates. It updated its hiring forms, created recruitment cards that included salary and benefit

information, used social media platforms, and solicited interest from deputies to assist with recruitment events.

Three hiring processes were initiated for entrance level Deputy Sheriff positions. Conditional offers of employment were given to 47 applicants, and of those, seven deputy recruits were hired. The agency also conducted a hiring process for Lateral Deputies (people who are already certified police officers). As a result, 17 conditional offers of employment were given, and seven laterals were ultimately hired. Another four positions were filled for non-sworn positions within the agency.

Police Information Specialists

The Police Information Specialists provide 24-hour coverage overseeing the agency's duty desk. The unit consists of a supervisor, assistant supervisor, and seven personnel. Police Information Specialists are the first point of contact with citizens both on the phone and in person. They are responsible for all non-emergency incoming phone calls to the Sheriff's Office. They also provide assistance to all citizens who walk in to the Law Enforcement Center, and assist deputies in their daily duties. Personnel communicate with many outside agencies to include the media, and other law enforcement agencies including local, state and federal agencies. Police Information Specialists processed and entered over 1,500 warrants in the CJIS system and validated over 2,000 warrants that are currently in the system. Police Information Specialists are considered essential personnel and continued to report for work during the COVID pandemic.

Fleet Services

The Support Services Commander, in association with the Fiscal Services Director are responsible for ordering fleet vehicles and equipment. The vehicles are outfitted by Frederick County Division of Public Works and a third-party outfitter. The Sheriff's Office is currently transitioning from Dodge Chargers to Ford Explorer SUV's. The Sheriff's Office also has specialty vehicles in the fleet to include utility vehicles. In addition, Fleet also has vehicles assigned to the Frederick County Adult Detention. These vehicles are used for details such as prisoner transport and home detention monitoring.



Logistics

Logistics is responsible for the storage and distribution of all support equipment and gear that supports the Sheriff's Office. This includes all personal protective equipment needed during the ever-changing COVID pandemic. Logistics assists with coordinating special events such as National Night Out and the Great Frederick Fair. Additionally, when a Jefferson man went missing, logistics assisted with support to include vehicles, equipment, and gear.



Fingerprint Services

The Sheriff's Office is the only law enforcement agency in the county that provides fingerprinting services to the public. Our fingerprint technicians printed 4,652 people (3,718 Live Scan and 934 inked). Citizens need to be printed for a variety of reasons, including county employees in sensitive positions, medical licensing, child care employment, liquor board licensing, adoption processes, court order compliance, and handgun qualification licensing. There are four fingerprint technicians who work part time. Fingerprint Services are scheduled by appointment only utilizing the online platform Acuity Scheduling.

Building Manager

The Law Enforcement Center serves as the headquarters for the Sheriff's Office. The building footprint is approximately 72,000 square feet which sits on 8.6 acres. Daily issues are reported to the Support Services Commander who then completes an online request through Frederick County Division of Public Works. One major project that was completed was to replace the flooring in the entire Law Enforcement Center.

Polygraph

The polygraph examiner is responsible for providing polygraph examinations as an adjunct to criminal investigations, employment background investigations, and internal investigations for both the Law Enforcement and Corrections Bureaus. Examinations are also conducted for outside agencies, upon request.

96 polygraphs were scheduled, and 83 examinations were conducted. 46 pre-employment polygraph exams were conducted for the Law Enforcement Bureau, and 32 were pre-employment examinations for the Corrections Bureau. In addition, five polygraphs were for administrative positions within the Sheriff's Office. One polygraph was administered at the request of the Office of Policy and Compliance.

Background Investigations

Background Investigations is responsible for conducting all background investigations on civilian full-time and part-time personnel, volunteers, sensitive county positions, and full-time sworn personnel for the Law Enforcement Bureau. In addition, this position supports Personnel Services with recruit testing.

The background investigator position is essential to the hiring of qualified and competent personnel. Because of the sensitivity, responsibility and demands of all positions with the agency, a carefully conducted and thorough background investigation must be completed on each candidate. This investigation is used to determine a candidates' suitability and qualifications for the position in accordance with recognized procedural requirements. These investigations are coordinated with Personnel Services and Training with stringent deadlines to meet academy availability. Background investigators completed 40 deputy background investigations and 15 Sheriff's Office administrative position backgrounds.

The Sheriff's Office also conducts background investigations for other Frederick County agencies and local governments within Frederick County. Background investigators conducted 67 investigations for county sensitive-positions.

A total of 106 background investigation were conducted.

Patrol Operations

The Patrol Operations Section is under the direction of a captain and has an Administrative Lieutenant, three Assistant Patrol Commanders (Lieutenant), and an Administrative Specialist. Patrol Operations consists of six Patrol Teams, Traffic Unit, Community Deputy Program, Pro-Active Criminal Enforcement (PACE), Civil Order and Firearms Surrender Program, School Resource Officer Unit, K-9 Unit and Honor Guard. Each Patrol Team and support unit/program receives first line supervision from a sergeant or corporal.

Patrol Operations is the largest and most visible section of the Sheriff's Office. It is comprised of the men and women in uniform who patrol the county's designated patrol beats twenty-four hours a day, seven days a week. These highly trained and skilled professionals are the visual connection between the community and law enforcement. Patrol deputies are responsible for a wide range of duties including responding to citizen requests for law enforcement services, detecting, deterring and preventing crime, and ensuring traffic safety. They use a variety of tools to aid them in this endeavor including: mobile data computers, electronic reporting, radar/lidar, portable breath test units, night vision equipment and electronic citations and crash reporting. Additionally, each deputy is assigned a marked or unmarked police vehicle. The fleet of police vehicles include; Dodge Charger, Dodge Durango, Ford Police Interceptor sedan, Ford Explorer, Ford Taurus, Chevrolet Tahoe, Chevrolet Impala and other specialty vehicles.



Agency Statistics:

	2019	2020	2021
VEHICLE TRAFFIC STOPS	29,528	11,841	17,555
CITATIONS ISSUED	10,306	5,038	6,053
WARNINGS ISSUED	33,312	13,565	19,457
SERO's ISSUED	874	438	367
VEHICLE CRASHES (REPORTED)	1,165	891	1,055
M/V CRASHES - FATALITIES	3	7	6
SELECTIVE ENFORCEMENT	2,238	1,535	3,585
DIRECTED PATROLS	8,110	10,922	11,964

Highlights

In March 2019, the COVID-19 virus began to spread across the country and continued through 2021. A formal Incident Action Plan (IAP) was developed, and emergency management principles were instituted. The IAP builds the foundation for all activities during an incident and was updated weekly. It also provides the necessary information to personnel as well as allows enhanced communications between the Patrol teams, units, and commanders. During this time, various Executive Orders were being signed by Governor Hogan with guidance and restrictions. This plan has continued to this point.



Schools reopened and School Resource Officer (SRO) Unit was again deployed. Central Booking at the Detention Center reopened, however, Patrol Operations put together guidance concerning physical arrests and alternatives to arrest. Procedures were established with the District Court Commissioner concerning charges, paperwork review, and initial bond appearances.

Patrol Operations started to return to a new normal when COVID once again surged causing setbacks. Constant adjustments were made to manage staff without

over-exposure. Virtual meetings took the place of in-person roll calls. A weekly Continuity of Operations Plan (C.O.O.P.) was instituted to help monitor staffing concerns through the surge. Adjustments were made as needed by modifying shifts to ensure coverage.

The Sheriff's Office participated in the Overdose Response Program coordinated by the Health Department. The program is administered by the Patrol Operations Administrative Specialist. Deputies are trained and authorized to carry and administer Narcan. Opiate overdose continues to be a serious public health problem across the country. The Sheriff's Office responded to 139 overdose calls. Narcan was administered by deputies 41 times with 26 saves recorded. Frederick County experienced 241 opioid-related overdoses with 43 opioid-related fatalities.

The Directed Patrol program directs personnel activities using crime and crash data. Patrol works with Crime Analysis and other sections to provide the deputies with timely information so resources can be rapidly deployed to troubled areas. Deputies initiated 11,964 directed patrols. That was a 9.5% increase from 2020.

What's Important Now (WIN) program addresses specific locations that were identified by the Sheriff, commanders, deputies, or the public for immediate attention. These locations were constantly updated and adjusted to remain pertinent. Deputies initiated 6,445 WIN cards an increase from 1,572 in 2020.

The school safety check initiative completed its fourth year. The primary goal is to augment the School Resource Officer Unit activities using Patrol team personnel. Patrol deputies working dayshift, when school is in session, increase their law enforcement presence using school safety checks. Patrol deputies are provided a list of school locations in their assigned area and conduct checks at each school throughout their shift. Their focus is on elementary and middle schools. Deputies make themselves known to the school administration and are visible to the students and staff by walking the hallways and stopping in the cafeteria and gymnasium. This effort is to provide a greater presence and to prevent a catastrophe at one of our schools. Patrol deputies initiated 5,078 school safety checks, which increased from 2,249.

In June, an Active Assailant Workgroup was formed in the county and was tasked with reviewing and updating the county's Active Assailant Response Guide. Captain Eyler served as the Chair of the group that included members of Frederick Police, Maryland State Police, Frederick County Division of Fire &

Rescue Services, Emergency Management, Emergency Communications, and Public Information Officers within the county. Updates were made to the Active Assailant Response Guide that was distributed and personnel from all agencies that would have roles in an Active Assailant Event were trained. In addition, a table-top exercise was completed, and planning began for a large-scale scenario that will occur in 2022.

Patrol Operations continued to closely partner with Mobile Crisis Services when responding to calls for service involving persons suffering from mental health emergencies and disorders. Mobile Crisis responded to numerous calls for service with patrol deputies and conducted follow-up contacts with individuals requiring substantial resources. In addition, Patrol Commanders attended monthly meetings with first responders and mental health professionals within the county to problem solve and discuss solutions to cases.



The Community Assistance Volunteers (CAV)

The CAV program uses volunteers to enhance the services provided by the Sheriff's Office to the community by improving efficiency and productivity. This program uses volunteers to handle assignments and events that do not require a trained, sworn deputy. Members of the program wear a uniform that identifies them as volunteers for the Sheriff's Office. CAV volunteers are not sworn, are not armed, and do not have arrest powers.

The program is designed to assist and supplement operations. Community Assistance Volunteers (CAVs) assist with large functions, community requests, and Project Life Saver.

CAVs assisted at the Great Frederick Fair when first through third grade Frederick County Public Schools students arrive for their annual field trip. CAVs assist in

serious motor vehicle collisions to help shut down roadways and direct traffic. Several community events such as 5K races where CAVs were requested to assist with traffic management. The CAVs and deputies coordinate and maintain the Project Life Saver (PLS) Program. PLS allows members of our community with cognitive disabilities who are prone to wandering with a tracking device. The tracking device can be located by PLS equipment. CAVs and agency volunteers routinely change the batteries on PLS clients' tracking devices. CAVs, volunteers, and deputies are also trained in using the equipment to locate a missing PLS client. The equipment was used to find two PLS clients successfully. They also assist the Frederick Police with Project Life Saver.

Civil Order & Firearms Surrender Program

The Civil Order & Firearms Surrender Program coordinator along with the assigned corporal are responsible for the processing and management of service for Peace Orders, Protective Orders, Extreme Risk Protective Orders, Emergency Evaluations, and Firearm Transfer Orders. They also relay information to sworn personnel to ensure firearms are surrendered to law enforcement when ordered by the court. They maintain all hard copies of protective and peace order files, grant related documents, court ordered emergency evaluations, firearms transfers ordered by the court, and the surrendering of firearms documents.

Civil Order & Firearms Surrender Program Statistics:

	Peace Orders Received	Peace Orders Served	Protection Orders Received	Protection Orders Served	Extreme Risk Orders Received	Extreme Risk Orders Served	Guns Surrendered
2019	511	392	898	735	28	27	251
2020	502	411	883	729	18	18	112
2021	533	437	855	746	20	20	182

Traffic Unit

The Traffic Unit is responsible for the majority of traffic related matters within the agency while providing support to the Patrol teams. The Traffic Unit's focus is to gain voluntary compliance with the vehicle laws of Maryland thereby limiting the number of serious personal injury and fatal crashes. The Traffic Unit seeks to accomplish this goal through various means including; selective enforcement, crash data analysis, public outreach, coordinated efforts with highway engineering, and other enforcement.

The population of Frederick County continues to be on the increase, which translates to more vehicles being driven on Frederick County roadways. The

traffic enforcement efforts of the Sheriff’s Office are carried out primarily by members of the Traffic Unit and Patrol deputies. Their combined effort to reduce the number of collisions and gain voluntary compliance through selective enforcement remains a major goal.



The Traffic Unit consists of a sergeant, a corporal, three deputies and one part time deputy assigned to the County Landfill. The three deputies work the patrol schedule rotation.

Traffic Unit Statistics:

	Crashes	Citations	Warnings	SERO	Traffic Arrests	Selective	Calls For Service
2019	796	2,513	1,632	326	194	217	3,087
2020	474	1,498	1,798	184	40	135	1,572
2021	568	1,952	2,191	223	52	620	3,000

Crash Analysis Data

The Sheriff’s Office responded to 2,854 calls for service involving vehicle crashes. This was an increase of 489 crashes (21%) from 2020. A Maryland Automated Crash Reporting System (ACRS) report was required on 917 crashes or 32% of the total crash calls. The Traffic Unit investigated six fatal crashes.

The Traffic Unit supervisor monitors traffic and collision trends, allowing the Traffic Unit to respond to traffic-related matters, take enforcement action as appropriate and investigate collisions, thereby reducing this burden on the Patrol teams. The supervisor also captures statistics on all motor vehicle collisions where an ACRS was completed.

Drug Recognition Expert Program

The Drug Recognition Expert (DRE) program is a nationally certified program designed to utilize highly trained personnel to detect subjects operating vehicles under the influence of various drugs. The Sheriff's Office has six DRE's that are certified through the International Association of Chiefs of Police and the State of Maryland. Frederick County is part of Maryland's Region 4 and includes Carroll, Howard and Washington counties. The Sheriff's Office is required to assist Region 4 agencies if we have a DRE available.

DRE Statistics:

	2019	2020	2021
Central Nervous System Depressants	7	2	5
Central Nervous System Stimulants	5	1	0
Hallucinogens	0	0	0
Dissociative Anesthetics	2	1	1
Narcotic Analgesics	5	7	5
Inhalants	1	0	0
Cannabis	8	0	0
Polydrug	14	15	7
Medical Rule Out - Not completed	3	0	0
Not Under Influence	6	1	0
TOTAL EVALUATIONS	51	27	20

The DRE's conducted twenty evaluations. Ten of those were requested by Sheriff's Office personnel. The remaining ten requests came from outside agencies to include Frederick Police (3), MSP Frederick (6) and Brunswick Police (1).

The population of Frederick County continues to increase. As it does, the number of motorists returning to work and traveling for work and recreation will also increase. As travel restrictions continue to ease, the number of DUI/DUID infractions will likely rise. Concurrently, Maryland continues to relax and loosen the restrictions and penalties for use and possession of CANNABIS, as well as lowering the penalties and jail time for other impairing drugs such as heroin and fentanyl. The DRE Statistics were lower than 2020 while the total number of DUI numbers increased during the same period.

The highest drug category numbers were Central Nervous System Depressants and Narcotic Analgesics. These numbers are expected to remain high as CNS

Depressants tend to be among the highest prescribed and heroin/fentanyl use continues to be an issue.

Pro-Active Criminal Enforcement (PACE)

The purpose of PACE is to supplement daily operations with a cohesive group of individuals capable of acting independently and effectively to address any issue that would otherwise deplete manpower requirements of patrol staffing. The team works closely with other sections of the agency such as NIS and CIS with their active investigations, and Training Services with required annual or specialized training.

The year began with the team consisting of three members including a sergeant, a corporal, and a deputy. During June, a process was held to create a list of candidates to be added to the team. In July, two deputies were added to the team.

PACE Statistics:

	Total Calls	Criminal Arrests	Traffic Arrests	Warrants Served	Total Arrests
2019	1,700	131	145	64	340
2020	682	23	47	17	87
2021	1,088	72	42	44	159

Daily, the team focused their efforts on proactive criminal enforcement in and around communities. These efforts were based on intelligence obtained from the Crime Analyst, patrol deputies, CIS, NIS, and Ileads reports. The majority of the time, the team based their enforcement efforts in communities that create the most call volume resulting in criminal activity. On numerous occasions, members of the team gathered information during traffic stops or field interviews that were then passed on to members of CIS and NIS. The information passed on would oftentimes lead to a larger arrest, or seizure of evidence which closed many cases that would have otherwise remained unsolved.

Throughout the year, the team was called upon to conduct in-service training, train recruits, field train new deputies, and assist with other specialized training.

K-9 Unit

The Frederick County Sheriff’s Office K-9 Unit provides support for Patrol Operations, other agency sections, and allied agencies. The Canine “Program” transitioned to being a unit under Patrol Operations, supervised by a sergeant and a

corporal. There are five K-9 teams within the unit, two of these are certified, apprehension teams.

K-9 Statistics:

	2019	2020	2021
Narcotic Apprehensions	331	293	332
Vehicle Scans	720	411	385
School Scans	16	6	8
Patrol Apprehensions	4	10	7
Tracks	22	23	21
Building Searches	6	4	2
Area Searches	1	9	8

Three teams that were previously only single-purpose drug detection certified completed a two-week in-house tracking school. All five K-9 teams are now capable of man tracking and article searches. Only one of the teams maintains certification in marijuana detection.



Additional K-9 Statistics:

Seized			
	2019	2020	2021
Marijuana (grams)	515.3	1,925	1,367
Cocaine (grams)	2,458.2	749	392
Heroin (grams)	665.4	820	1,498
Ecstasy/Meth(grams)	13	68	564
PCP	0	0	4
Prescription Pills	91	395	182
Other CDS Items	13	298	236
Paraphernalia	499	446	674
Vehicles Seized	1	1	4
US Currency	\$164,678	\$12,878	15,026
Firearms	6	4	4

Community Deputy Program

The Community Deputy Program is a cooperative effort between the Sheriff's Office and three of the incorporated municipalities located within Frederick County. Three deputies are assigned to Middletown, two deputies are assigned to Emmitsburg, and one deputy is assigned to Myersville. A sergeant supervises the unit.

Community Deputy Statistics:

	2019	2020	2021
Calls For Service	8,571	8,041	10,621
Vehicle Stops	3,113	1,030	1,545
Selective Enforcement	337	492	813
Special Assignments/Events	127	91	127
Arrests	102	35	26
Walks	334	315	671
Bike Patrol	61	21	48
Patrol Checks	2,397	3,659	4,188
Talks	584	387	900

The town's contract with the Sheriff's Office to have deputies assigned to work primarily within the town limits. Deputies assigned to these communities provide a consistent law enforcement presence in the towns, handle calls for service, and enforce criminal and traffic laws. Community Deputies build relationships with

residents, business owners, and other stakeholders (such as civic organizations and churches) in the towns. This provides a more personal approach where citizens become familiar with their deputies.



Being assigned directly to the towns creates an atmosphere where deputies can quickly respond to needs or complaints that arise. Town officials frequently contact the unit supervisor or on-duty deputies regarding complaints that come in from citizens or town personnel. Many of these complaints relate to traffic issues, crossing guard issues, and suspicious people or activities.

The towns also have unique or unplanned needs that arise from time to time such as large funerals, road closures, or special stand-by requests such as when town employees are terminated from employment. Fortunately, deputies in the unit are often able to change their schedules on short notice to accommodate these requests. Heroin, opioids, and other problems related to their use continue to be a concern in Frederick County communities. Community Deputies keep track of suspects engaging in these activities within the towns and cooperate with the Narcotics Investigation Section through information sharing and assistance on operations.

Deputies are tasked with increasing communication with the towns and residents through inclusion in town newsletters, bulletins, and providing information on the town websites and Facebook pages. Recently deputies provided information to the towns regarding phone and internet scams.

The COVID-19 pandemic continued to impact each town's community events and social gathering agendas. Some community events were restarted; however, others were not. Those events which were not carried out included all town carnivals, some community group functions, and the Junior Deputy Academy. Monthly town meetings fluctuated between being held virtually using teleconferencing software and being in-person. The Health Department criteria was used to determine these

decisions and deputies adapted to meet these challenges amid the ongoing pandemic response.

Honor Guard

The Honor Guard is comprised of fourteen members from the Law Enforcement and Corrections Bureaus. It is a ceremonial unit that represents the agency in various local and regional events. Members demonstrate the most exceptional high standards of appearance and conduct. They complete the mission of the Honor Guard unit as a collateral duty to their primary functions within the agency. The unit is regularly on the front lines of forming the public image of the Sheriff's Office to members of our community.

The Honor Guard participated in eighteen events. The unit represented the agency at local assignments to include parades, funerals, Corrections graduation ceremonies, and an outside agency funeral.

The unit conducted funeral services for Brunswick Police Chief Frech and assisted Frederick Police and Fire Rescue with active duty and line of duty funerals for their agency.



School Resource Officer Unit

The School Resource Officer (SRO) Unit places sworn deputies in select Frederick County Public School (FCPS) buildings. Currently, thirteen deputies and three supervisors staff the unit. SROs are currently based at nine of the ten Frederick County high schools and work across their feeder elementary and middle schools. SROs provide primary service to 48 schools and work in conjunction with SROs from Frederick Police and Brunswick Police to provide service to all 73 schools. FCPS has approximately 44,000 students enrolled and 6,000 staff members.



School Resource Officers perform a variety of duties at their assigned schools. The SRO acts as a resource to the school community, which includes, students, teachers, faculty, administration, and parents. In addition to handling calls-for-service, conducting traffic enforcement and criminal investigations at their assigned schools, they assist in maintaining a safe and secure environment for students that is conducive to learning.

The SRO also assists in teaching law-related topics and serves as a law enforcement officer, mentor, instructor, and role model. As part of this program, each SRO develops unique relationships with their school community. SROs attend various school meetings, training, and school functions to connect the Sheriff’s Office with the community. The program also serves as a resource to FCPS for school-based emergency planning.

SRO Statistics:

	2019	2020	2021
Calls For Service	3,583	4,435	6,481
School Safety Checks	676	1,273	3,186
CDS Investigations	61	20	25
CDS Investigations Charged	34	18	7
Assaults in School	96	16	65
Assaults Charged	84	9	34
Criminal Arrests	130	70	83
Traffic Stops	346	233	175
Schools Threats Investigated	28	9	38

School Crossing Guard Program

The School Crossing Guard Program provides crossing services at twenty eight locations for twenty Frederick County schools. The program is designed to ensure that students and parents can safely transit from schools to property immediately

adjacent to the school. The program is administered by a private vendor. The School Resource Officer Unit is responsible for oversight of the vendor, annual review of crossing locations, and consideration of requested new crossing locations.

Special Operations

The Special Operations Section is under the direction of a captain and oversees the Criminal Investigation Section, Narcotics Investigation Section, Judicial Services and SWAT.

Criminal Investigations

Criminal Investigations Section is under the direction of a lieutenant and includes Persons Crimes Unit, Property Crimes Unit, Sex Offender Registry, Pawns Unit, Crime Analysis, Victim Services Unit, Internet Crimes Against Children Unit, Evidence Unit, Warrant/Fugitive Unit, and Frederick County Fire Investigation Task Force. Personnel in these units are experienced and have received specialized training and education.

The Criminal Investigations Section consists of five supervisors and twelve detectives. The detectives are divided into four specialized units that include property crimes, person's crimes, internet crimes against children, and warrants. Each unit detective receives specialized training in their areas of expertise. Five civilian personnel are also assigned to the section to include the Sex Offender Registry Manager, Pawn Administrator Coordinator, Crisis Support Lead, Victim/Witness Coordinator, and an Administrative Specialist.

A primary focus of the section is to reduce the number of cases being investigated by deputies assigned to Patrol Operations and to identify and locate repeat offenders. Detectives are assigned the majority of the more serious cases that require follow-up or further investigation and handle a wide variety of cases. Detectives are on-call throughout the year and can be called out on anything from a theft investigation to a homicide investigation. The combined efforts of this unit are directed towards conducting thorough investigations and preparing successful cases for prosecution. Detectives served 262 search and seizure warrants.

Case Highlights:

2021-025637: A nineteen-year-old man from Frederick was reported missing by his parents to the Frederick Police. The teen was found three days later in the back seat of his vehicle at an abandoned farm in the county, dead as a result of a single gunshot to the head. Detectives with Frederick Police and Sheriff's Office

conducted a joint investigation into this homicide and quickly developed a suspect, a nineteen-year-old Thurmont man. The suspect was later detained at his residence and brought back to the Sheriff's Office in an attempt to interview him while detectives secured his apartment and nearby mother's residence for search warrants. The suspect later refused to speak with detectives. After two search and seizure warrants were obtained, detectives executed these search warrants at the suspect's apartment that he shared with his father and at his mother's residence. During these searches, several homemade bombs and bomb making materials were located, causing the searches to stop and notification to the County and State Fire Marshals to respond. After the devices were removed from the residences, detectives continued the search, seizing several firearms, ammunition and four suspicious letters written by the suspect. These letters were suicide notes and a start of a plan of a mass shooting. In 2019, the suspect was interviewed in reference to a threat to shoot up Thomas Johnson High School. The suspect was charged that night with possession of firearms/ammunition as a minor and possession of explosive devices. The suspect was held without bond in that case and the next evening, detectives developed enough evidence to charge him with First Degree Murder.

2021-038168: Detectives responded to Hames Court for a homicide investigation. An elderly male was found dead with signs of trauma to his head and neckline. The victim had spoken earlier with his daughter in South Carolina telling her that he believed his 33-year-old son was going to kill him. The victim stated he was already assaulted and strangled by his son but refused to call the police. The son was detained at the scene and later transported to the Sheriff's Office. The son made several statements to neighbors that he "killed his father and turned him into a zombie." The suspect told investigators that he had to defend himself against his father and put him in the hospital. The suspect was charged and is being held without bond on First Degree Murder charges.

2021-034259: Detectives responded to the Country Inn & Suites located on Spectrum Drive for a homicide investigation. A 17-year-old Brunswick man was found deceased in the parking lot. The victim had been shot four times. Detectives reviewed hours of surveillance footage and conducted interviews with known associations. The surveillance footage shows the victim meeting with associates while the suspect was waiting in the nearby tree line. Prior to meeting with the victim, the victim's associates met and spoke with the suspect for several minutes along the side of the building. When confronted about this meeting, one of the associates requested a lawyer and the other only identified the suspect as "Sahnni." "Sahnni" was identified as a Frederick man and surveillance was set up on him for

several days. “Sahnni” was arrested on a VOP violation and once taken into custody, he requested a lawyer. A search warrant at “Sahnni’s” residence and on his cellular phone revealed a “gold mine” of information into the “Blood” gang set that is operating within Frederick County and beyond. The suspect along with a Frederick teen were charged with First Degree Murder and Conspiracy charges.

2021-047242: Detectives responded to a park in the area of Bradshaw Court West and Gresham Court West for a shooting. The victim later identified as a Hagerstown man was shot seven times. The victim was transported to the hospital and refused to speak with the responding Detectives. The victim was later charged with Possession of a Firearm while Prohibited.

2021-102006: Detectives responded over a period of several days in the Jefferson area to search for a missing 79-year-old that suffered from dementia. The victim was seen on his Ring camera walking away from his residence. An extensive search of the area over several days was conducted by the Sheriff’s Office, Maryland State Police, and private search companies, ultimately locating the victim in a creek bed a few miles away from his residence.

2021-103071: Detectives and the Evidence Unit responded to a triple shooting in the Robin Meadows Development. The victims exited a townhouse after a night of playing cards and were immediately ambushed by gun fire. Two of the victims were shot multiple times and were transported to John Hopkins and Baltimore Shock Trauma. The third victim was shot in the finger and was later released from Frederick Health Hospital. Over 40 empty shell casings were recovered from the scene. Several vehicles and the townhouse the victims exited were struck. The investigation remains under investigation currently.

CIS Statistics:

Comparative Closures	2019	2020	2021
Total Cases Handled	1,070	976	981
Total Carried Over from Previous Year	129	138	122
Total Cases Closed	652	828	841
Total Cases Closed by Arrest	195	168	147
Total Cases Suspended	257	242	196
Total Carried Over to Next Year	138	145	136
Closure Rate	70%	71%	77%

Pawn Unit

The Pawn Unit carries out a system of identifying and recovering stolen property identified as pawned at Frederick County pawnshops and is responsible for filing criminal charges in related cases. There is a full-time Pawn Coordinator devoted to pawn activity within Frederick County. The unit handles cases for the Sheriff's Office, Maryland State Police, Frederick Police and other surrounding agencies in the quad state area (MD, PA, VA and WV).

Using electronic reporting to the Regional Pawn Data Sharing System (RAPID) has shown to have been beneficial in solving property crime cases. The Pawn Unit recovered 39 items from pawn shops.

Pawn Unit Statistics:

	2019	2020	2021
FCSO Cases	30	4	11
Reported Value	\$56,428	\$2,234	\$11,691
Items Recovered	117	5	26
AOPD Cases	27	8	5
Reported Value	\$35,026	\$21,565	\$5,939
Items Recovered	74	60	13
Pawn Amount	\$12,839	\$5,668	912
Total Pawn Transactions	32,064	14,044	\$28,110

Internet Crimes Against Children

Detectives are responsible for following up on all cases involving critically missing and exploited children. Detectives work with the Center for Missing and Exploited Children for the dissemination of flyers of missing children. In addition, the Sheriff's Office partners with the Interstate Crimes Against Children Task Force (ICAC) and the Frederick County Cyber Crimes Task Force. Internet based companies who suspect images of child pornography report the cases to ICAC. ICAC forwards any cases linked to Frederick County and a detective is assigned. Two detectives are Task Force Officers through the FBI and Homeland Security and work these cases jointly. These joint investigations lead to Federal charges with the suspects being sentenced to decades in prison for their crimes against children. Where as in the State system, they would only be sentenced to a few years at most.

ICAC task force received 163 tips (FCSO 98 / FPD 65). ICAC had 8 arrests. It should be noted that many of the cases still have forensics pending, otherwise the

amount of charged cases would likely be higher. In total, the ICAC detectives handled 211 cases, 81 of those cases were not related to ICAC cybertips.

Case Highlights:

20-013290: A TJ High support staff worker was charged with several counts of Sexual Abuse of a Minor and Displaying Obscene Material.

21-063631: Numerous tips received that came back to a Rocky Ridge address, who is a registered sex offender. Search warrant recovered additional evidence containing child pornography (CP). Suspect charged with Possession and Production of CP.

20-099037: A Peer to Peer investigation resulted in Possession and Distribution of CP against a Rockville Police Officer. The suspect was also a member of the Maryland National Guard and on duty at the time of his arrest. Case is pending in Federal Court, which it appears to be heading to a plea deal.

Warrant/Fugitive Investigations

Warrant investigations consists of a corporal, detective, and an Administrative Assistant. Information on newly issued warrants is provided to the detective on a weekly basis to assist in the effort. These sheets are returned after attempts have been made to locate the individuals, and then are issued to patrol teams for additional attempts. There were 1,331 arrests made with 39 extraditions.

Child Advocacy Center

The Child Advocacy Center (CAC) of Frederick County is a child-friendly facility designed, staffed, and equipped to provide comprehensive services to child abuse victims and their families. Direct services are offered through teams of partnering agencies representing law enforcement officials, child protection professionals, prosecutors, mental health clinicians, medical practitioners, victim services providers, and CAC staff.

There are currently five detectives assigned to the Persons Crime Unit. All of the detectives assigned to this unit receive training in the “Finding Words/Child First” forensic interview techniques. This unit works with members from Child Protective Services (CPS) that are assigned to the Child Advocacy Center. The detectives in the unit routinely handle cases and attend meetings at the Child Advocacy Center. The detectives assigned to this unit work very closely with the State’s Attorney’s Office on criminal investigations. Detectives in the unit attend

training when available to further foster their working partnership with the CAC, CPS, and families.

Fire Investigation Task Force

The Frederick County Fire Investigation Task Force is a multi-disciplinary team dedicated to investigating suspicious fire cases occurring within the county. The team is comprised of detectives, Fire Marshals from the Frederick County Department of Fire and Rescue and members from the Frederick County State's Attorney's Office. When a suspicious fire occurs within Frederick County, members from this team are called in to conduct the investigation. Team members collaborate to ensure the case is thoroughly investigated. The task force was called out to investigate 11 fires. Two of those cases resulted in charges being filed.

Case Highlights:

2021-127856: Three juveniles were charged with Malicious Burning after setting a fire behind Tuscarora Elementary School.

2018-039975: A joint investigation into similar fires in Frederick, Prince's George, Montgomery, and Howard Counties resulted in numerous First Degree Arson charges filed against a Howard County man. The suspect was either a family member or a co-worker of all the victims in the fires. The suspect is a retired Major with the Prince's George County Police Department and former Chief of Police in Laurel, Maryland.

Victim Services Unit

The Victim Services Unit (VSU) is staffed with a Crisis Support Lead and a Victim/Witness Coordinator. The Lead oversees the daily functioning of the VSU, the Coordinator position and also provides direct services to victims of crime. The coordinator focuses on direct services to victims of crime. The Lead is a credentialed advocate locally through the Maryland Victim Service Certification Program and also nationally through National Organization for Victim Assistance (NOVA) and the coordinator is working toward that credentialing. Both members of VSU have specialized training in crisis intervention.

Services provided by the VSU include providing timely support, information, crisis counseling, and referrals to appropriate agencies in the community. VSU works closely with Patrol Operations and Criminal Investigations. VSU provides services to person-related crimes, but additionally assists with crisis interventions for witnesses of crime and also vulnerable members of the Frederick County

community. The VSU is committed to the community and carries positive relationships with the citizens of Frederick County and collaborative agencies.

VSU faced continued challenges of the COVID-19 pandemic, with part of the year including telework and in person connections continued to be limited; contact with victims of crime were handled mostly through the telephone and/or email. In some cases, the VSU would meet victims of crime in-person, but these cases were analyzed weighing the safety of staff and victims. Despite COVID and staffing challenges, VSU contacted 1,468 victims and citizens; this is a 3.18% increase from 2020 and a 13.2% increase from 2019. Of the 1,468 victims/citizens, 847 were new contacts. VSU provided in-person services to 161 victims/citizens. Other forms of contact include phone calls, emails, and letters.

While VSU saw a slight decrease in Domestic Violence calls for service, there was a large increase in Mental Health and Sexual Assault related calls. VSU experienced a 93.7% increase in Mental Health contacts and a 103% increase in Sexual Assault contacts (to include Child Sexual Assault) when compared to 2020.

VSU Statistics:

Offense	Number of Victim/Citizens Contacted		
	2019	2020	2021
Assault	157	130	114
Child Abuse	29	28	26
Death (includes all death investigations, homicides, and suicides)	77	148	78
Domestic Violence (DV assaults, Protective Order assistance, Violations of Protectives Orders and/or DV related Stalking)	549	707	667
Elder	20	40	34
Family Violence	97	129	82
Harassment	115	74	86
Mental Health	52	38	105
Rape/Sexual Assault	107	36	113

The Sheriff’s Office and the VSU are mandated reporters of suspected child abuse or elder abuse, the VSU often assists in making referrals/reports to Child Protective

Services and Adult Protective Services. VSU made 286 referrals to Child Protective Services and 74 referrals to Adult Protective Services.

VSU also oversees the facilitation of the Lethality Assessment Program (LAP) through Patrol and the Courthouse. The Courthouse LAP conducted 255 screens. Of these screens 170 petitioners screened in as “high danger” and 123 of those petitioners were connected to Heartly House for further assistance. Patrol deputies initiated 257 lethality screens. Of these screens 125 screened in as “high danger” and 39 victims were placed directly on the phone with Heartly House.

While in person activities and outreach resumed in the spring, there continued to be policies and restrictions due to COVID, keeping many meetings and trainings on a virtual format and causing special events to be cancelled, including the VSU’s annual 1 in 4 Conference for the second year in a row. The VSU did, however, participate in two in person outreach events at the Great Frederick Fair and National Night Out. Additionally, VSU partnered with the State’s Attorney’s Office and Frederick Police on a donation drive to benefit FHH Forensic Nursing Unit patients. The VSU was also successful with the creation and introduction of the new Soft Interview Room for victims of crime.

To continue to stay educated in the field of victim services, the VSU participated in trainings and webinars such as Forensic Experiential Trauma Interviewing, Sexual Assault Victim Advocacy, Ethics in Victim Services, Death Notification, Stress First Aid, and other areas pertinent to victim services. Additionally, the VWC I became a certified Application Assistant for the Maryland Safe at Home Address Confidentiality Program.

VSU continued to provide training to new Deputy Recruits and Lateral Deputies, as needed and conducted presentations for the State’s Attorney’s Office and the Domestic Violence Coordinating Council of Frederick County. Additionally, VSU represented the Sheriff’s Office at multiple community meetings, including: the Sexual Assault Response Team, Sexual Assault Kit Initiative, Local Behavioral Health Authority, Domestic Violence Coordinating Council of Frederick County, Maryland Association of Victim Services Providers, Frederick County Shelter and Mass Casualty, Domestic Violence Fatality Review Team and Domestic Violence High Risk MDT.

VSU has been advocating for gaining access to the NICS Federal database to assist with the disposition of firearm returns. This new tool can verify Federal eligibility and identify any restrictions that may not be available on State checks, including

Mental Health and Immigration disqualifiers, and supports a more thorough process to ensure the safety of the community. To go along with this new program, CSL edited the Sheriff's Office Firearm Returns Investigative Sheet to be completed when a firearm return is requested.

Sex Offender Registry

The Sheriff's Office is responsible for monitoring and ensuring that registered sex offenders in Frederick County are in compliance with the State of Maryland Sex Offender Registry. There is a program manager, a detective and a coordinator assigned.

The Sex Offender Registry lost several sex offenders due to death, residence change(s), incarceration and registration term expiration. As of December, there were 238 sex offenders. The sex offender registry is ever-growing with new sex crime convictions and offenders moving into or becoming employed in Frederick County. The sex offender registry encompasses all categories of sex offenders to include, Tier I Sex Offenders, Tier II Sex Offender, Tier III Sex Offenders and Sexually Violent Predators.

Due to COVID-19 The Frederick County Sex Offender Registry was limited in the ability to participate in outreach efforts within the community however, during the Great Frederick Fair the Sex Offender Registry participated. This outreach effort enabled the registry to bring awareness to registered sex offenders. The Sex Offender Registry provided a QR code to the public enabling access to the registry through OffenderWatch. This QR code also provided the opportunity to sign up for notifications and alerts, as well as receive safety tips.

The unit assisted deputies with active investigations utilizing OffenderWatch. Frederick Police have requested assistance utilizing OffenderWatch for sex offenses and indecent exposure investigations. Specifically, in July, the Sex Offender Registry assisted a detective with Frederick Police in identifying a suspect in a first degree rape case. OffenderWatch has also assisted the Narcotics Investigation Section and ICAC with investigations involving registered sex offenders. The Sex Offender Registry has referred sex offenders to ICE for possible deportation. Of these offenders, one was arrested by ICE and deported.

The Sheriff's Office charged 32 sex offenders with registry violations. Some of these sex offenders were charged multiple times throughout the year. Of those charged, 12 were for failure to register, six were for failure to notify of employment change, two for failure to notify of internet identifiers, one was for

failure to notify of cell phone number, five were for failure to notify of address change, and eight for failing to notify of vehicle information. Of the 32 sex offenders charged, 15 have pled guilty and were sentenced, one was placed on the stet docket, one was found guilty and sentenced, and one is still wanted on an outstanding warrant. The 15 additional sex offenders charged are pending disposition in 2022.

The unit attended monthly Frederick County Sex Offender Containment Team meetings. The unit members attended the Maryland Sex Offender Registry training for OffenderWatch Best Practices. The purpose of this training was to ensure consistent and less ambiguous use of the OffenderWatch database across all Maryland jurisdictions. The training provided insight into the usage of OffenderWatch data fields and how inconsistent data management affects DPSCS policy, SORNA compliance, Maryland statute compliance, and local law enforcement registry compliance investigations. Also, during this meeting, Michael Doyle from the Maryland Attorney General’s Office spoke on recent Court of Appeals and Supreme Court rulings and addressed their impact on the registry.

Sex Offender Registry Statistics:

	2019	2020	2021
Total Sex Offenders in Frederick County	219	234	238
Sex Offenders registered/re-registered	777	941	921
Total Sex Offender compliance checks	1,015	526	882
Sex Offender charged for non-compliance	35	35	32
Non-compliant Sex Offenders that pled guilty and sentenced	12	7	16

Crime Analysis Unit

The Crime Analyst is assigned to the Criminal Investigations Section and works closely with detectives to identify related cases, generate investigative leads, and provide information to help identify and arrest suspects. Cases are analyzed according to type of crime, geographic location, timeframe, modus operandi, and suspect descriptors. Relevant information about emerging crime trends is summarized, mapped, and sent to agency personnel via crime alerts and intelligence bulletins. Due to the frequency of multi-jurisdictional crime series, the Crime Analyst often serves as a coordinating liaison with allied agencies. Long-term crime trends are also analyzed to help command staff identify needs and allocate resources appropriately.

Crime Analysis Statistics:

	2019	2020	2021
Total Maps	168	105	129
Bulletins & Alerts	136	82	103
Video Analysis		60	76

In July, an organized retail theft (ORT) occurred at the Home Depot on Urbana Pike. A group of suspects, all wearing face masks, quickly filled five shopping carts with approximately \$20,000 worth of power tools and fled the scene in three different vehicles. By working closely with the assigned detective, carefully analyzing the store's video footage, corresponding with allied agencies and loss prevention personnel, linking the incident to similar cases in other jurisdictions and obtaining recent social media images of potential suspects, the analyst was able to identify all five of the suspects. Noting and matching visible suspect tattoos, allowed the detective to obtain theft charges on four of the five suspects. Surrounding jurisdictions were then provided with detailed criminal intelligence information acquired during the investigation. Members of Howard County Police Department's repeat offender division conducted surveillance on the group and arrested several members following a similar theft at a Lowe's in Elkridge, MD. In addition to the charges obtained in Frederick and Howard County various members of the group were eventually charged by agencies, in Carroll, Charles, Montgomery, Baltimore, Anne Arundel, and Prince George's Counties for committing similar thefts in their respective jurisdictions.

HOME DEPOT & LOWE'S ORGANIZED RETAIL THEFT GROUP



The Crime Analyst assisted detectives in the investigation of over thirty regional crime series, including a Felony Lane Gang (FLG) theft and bank fraud series throughout MD, PA and NJ and a theft, burglary and credit card fraud series committed by a South American Theft Group (SATG) comprised of Chilean nationals operating out of Denver, CO. The Crime Analyst conducted forensic video analysis for seventy-six cases. Many of those cases were solved after suspect and vehicle images obtained from the video analysis were depicted in crime alerts and bulletins, which were shared with allied agencies. The Crime Analyst also aided the Frederick County State's Attorney's Office in the successful prosecution of multiple high-profile cases including a stalking and vehicle arson case and two homicides that occurred in 2020. Prosecutors were provided with large-format aerial maps that depicted key evidence in relation to suspect and victim locations during the timeframe of the offenses. These maps either helped prosecutors reach plea agreements when provided at the time of discovery, such as in the stalking-arson case, or helped secure convictions when shown to juries at the time of trial, such as in the murder cases.

Evidence Unit

The Evidence Unit is responsible for the collection, preservation and storage of evidence from crime scenes, motor vehicle collisions, unusual occurrences and disasters. This collection and storage is done in such a way as to assure its integrity and to protect its scientific and evidentiary value. The unit also develops latent fingerprints, collects trace evidence and DNA and firearm function tests. The unit examines and analyzes surveillance video evidence such as retail store, residential and bank security footage. The unit is also responsible for photographing agency functions and processing digital images.

There is a civilian Evidence Custodian, a corporal and a deputy assigned to the unit. The unit is tasked with processing in-house evidence and processing crime scenes in addition to assisting with daily operations. Additionally, there are sworn Evidence Technicians within the agency. There were ten evidence technicians assigned to patrol teams, one in Patrol Admin, one in SROs and one at the Courthouse, all who can assist with crime scene processing when the need arises.

The Sheriff's Office continues to partner with the Bureau of Alcohol, Tobacco, Firearms and Explosives to participate in the NIBIN, National Integrated Ballistic Information Network. This is an agreement to take digital images of fired cartridge cases from crime scenes or test fired cartridge cases from seized firearms and submitting them into NIBIN. This is completed by utilizing the BRASSTRAX Acquisition Station provided by the ATF. The AFT provided an IBIS-TRAX

HD3D/BRASSTRAX Acquisition Station and an enclosed cargo trailer with a Retrieve-All shell case retrieval system at no expense.

There were 18,710 pictures/video media files uploaded into SAFE. The unit provides copies of pictures and recovered surveillance evidence to the State's Attorney's Office or other allied agencies as necessary. The unit reproduced 413 copies of digital media onto the county's network share drive for the State's Attorney's Office. This share drive is only accessible to authorized users.

The unit continues to use three software programs for processing digital media. The Omnivore system is a portable digital video capture tool consisting of a laptop, software, USB drives along with necessary cables and adaptors that is designed specifically for the purpose of forensic video acquisition. Omnivore is password protected on a USB drive that contains specialized video capture software that enables users to easily capture an uncompressed copy of surveillance video evidence that is displayed on a Windows base video surveillance system. iNPUT-ACE© software is a video processing workflow engine specifically designed for law enforcement. It was acquired to allow for instantly viewing, clarifying and processing digital media evidence. iNPUT-ACE© provides the ability to view proprietary video files easily like drag, drop and play video that cannot be played using traditional digital players. Other functions include video stabilization, frame averaging, resizing, and batch processing and playing multiple video clips in canvas editor.

ClearID is a suite of custom designed image clarification filters organized in a tabbed workflow interface that guides the user through the image clarification process that is more simplistic than using Photoshop alone. ClearID clarification filters are integrated within the Photoshop functions.

The unit utilizes a FARO 3D Scanner. The system uses laser technology to deliver highly detailed 3D documentation. FARO 3D Laser Scanner is used for the collection of evidence at crime scenes such as blood spatter, artifacts and traffic crashes such as skid marks and vehicle positions. This can be documented in half the time it takes with traditional methods. The system can produce compelling reports and courtroom exhibits that accurately represent the traffic crash or crime scene. The FARO is shared by the Traffic Unit for accident reconstruction and crime scene documentation. This equipment was used on numerous homicides, shootings, and fatal crash scenes. The product this technology produces is irreplaceable in court proceedings and assists in securing successful prosecution.

The unit has continued to increase the number of deputies who are trained to use this equipment.

There was one unannounced and one semi-annual audit of the unit.

Evidence Unit Statistics:

	2019	2020	2021
Total Cases with Physical Evidence Received	2,943	2,198	2,395
Total Evidence Items Received	6,951	5,000	5,732
Controlled Dangerous Substance Cases	1,193	485	605
Controlled Dangerous Substance Items Received	3,157	1,670	2,208
Total Cases Firearms were Recovered	130	83	110
Total Firearms Recovered	347	224	302
Money Deposited to County Treasurer Office	\$121,709	\$78,742	\$362,014
Total Items Disposed	7,239	1401	4311
Total Crime Scenes Processing Hours		401.5	394.5
Latent Prints & DNA Developed In-House for Lab Submission	201	180	398
NIBIN Entries	120	128	526
Presumptive Investigative NIBIN Leads from ATF	34	22	71

Crisis Negotiation Team

The Sheriff’s Office maintains a part-time position of crisis negotiator. The Crisis Negotiation Team (CNT) consists of twelve negotiators who have received specialized training from the Federal Bureau of Investigation in the practice of negotiations. The team also has one deputy assigned as a logistics officer. Oversight is provided by a Team Leader and the Criminal Investigations Commander. The CNT was deployed several times to assist with individuals experiencing crisis, as well as assisting in search warrant operations. Several joint trainings have been scheduled for 2022 with allied agencies, and SWAT.

Special Weapons And Tactics (SWAT)

Special Weapons and Tactics is a group of deputies that assemble when situations arise dictating the use of specialized tactical skills and equipment. These situations

include high-risk/critical incidents where an imminent danger is present to either law enforcement or the public. S.W.A.T. is a decentralized team, meaning that all its members are assigned to the team as a collateral duty assignment. Each team member is readily available for recall in order to respond to critical incidents and when needed for the execution of search and seizure warrants with little advanced notice.

The Sheriff's Office enacted a new policy utilizing S.W.A.T. for the majority of the agency's search and seizure warrants. The policy dictates that S.W.A.T. will serve all search and seizure warrants when the suspect is inside the target location, or any other known threat is present at the target location. S.W.A.T. executed these warrants utilizing a "Level I" and "Level II" response. A Level I response is considered a high-risk warrant service, and team members are outfitted in full tactical gear, utilizing all available equipment if necessary. A Level II response is for the "lower" level warrants, and S.W.A.T. members wear the class B patrol uniform to execute the search and seizure warrant. The policy was enacted to utilize the "highest" trained and most experienced personnel for search and seizure warrants. This increased the number of operations conducted by S.W.A.T. Utilizing S.W.A.T. in this manner has proven to be highly effective for the agency, and beneficial to the experience level and maturation of all S.W.A.T. members.

S.W.A.T. was comprised of an average of eighteen members, which consisted of three Team Leaders and fifteen Operators. The team executed thirty-two search warrants. Out of the thirty-two warrants, twelve were considered "high" risk, and were executed with a Level I response, with the remainder executed as a Level II response. S.W.A.T. also responded to and resolved one barricade incident and assisted the Frederick Police on a separate barricade incident with the Tactical Response Vehicle to support their operation.

All the operations and critical incidents where S.W.A.T. was utilized resulted with no injuries to any of the involved subjects or team members during entries. S.W.A.T. has continued to evolve their tactics for the betterment of everyone involved. Due to S.W.A.T.'s training and comprehensive planning, the incidents where they were requested ended successfully. S.W.A.T. routinely completes a comprehensive debrief, where they identify issues or areas where they can improve.

S.W.A.T. conducted a selection process to establish an eligibility list for future vacancies. The previous list had been exhausted due to adding additional team members. The selection process resulted in four candidates being added to the

eligibility list, and one candidate being added as an operational member to the team. This addition will raise S.W.A.T. to nineteen team members for 2022.



S.W.A.T. members are allotted two eight-hour training days per month, but due to staffing requirements not all team members were able to attend both training days each month. All S.W.A.T. members still met the individual minimum training standards set forth in COMAR, as well as the team minimum training standards for a Special Tactical Response and the service of no-knock Search and Seizure Warrants.

Narcotics Investigations

The Narcotics Investigations Section is under the direction of a lieutenant and is primarily responsible for handling narcotics investigations, vice investigations, surveillance operations and any other investigations that would require specialized, undercover personnel. It is made of members from the Sheriff’s Office, Homeland Security Investigations (HSI), Frederick Police, Maryland State Police and Brunswick Police. In addition to investigations, the unit is responsible for collecting intelligence information on criminal enterprises and activities which have direct impact on Frederick County, as well as to provide assistance to other units and allied agency investigations.

NIS Statistics:

	2019	2020	2021
Search Warrants	83	48	85
Vehicle Seizures	6	0	1
Currency Seized	\$153,997	\$28,979	\$85,469
Drug Talks and Education	30	25	15
Other Special Operations	100	70	17
Firearms Seized	25	15	17
Nis Case Expenditures	\$9,202	\$3,348	\$3,525

Search Warrants

The unit executed 85 search and seizure warrants. Of those, 20 were served on cell phones, 38 were served on residences, five were served on a vehicle, 22 were served on GPS orders and various social media accounts.



Special Operations

There were approximately 100 additional narcotics operations conducted. These operations included take downs, consent searches, controlled purchases using confidential informants and undercover deputies, directed traffic stops and surveillance operations. NIS also investigated a large-scale prostitution ring operating in Frederick County. As a result of this operation, numerous subjects were charged, and money seized. NIS also conducted several hotel/motel and highway interdiction operations. In addition, 41 consensual monitoring calls were conducted, and numerous confidential informants were signed up.

Wires/Pens

NIS conducted nine PEN registers and 14 PING orders during the year.

Vehicle Seizure

One vehicle seized

Currency/Asset Seizures

\$85,469 and 17 firearms were seized by NIS. Forfeiture proceedings on these monies are in various stages of litigations in civil court; therefore, final forfeiture amounts are inconclusive.

Case Expenditures

NIS spent approximately \$3,525 from the cash on hand Narcotics account. Expenditures included operations for undercover narcotics purchases, informant

payments, travel expenses, training, surveillance operations, prostitution/human trafficking operations, cell phone minutes and items needed for covert case operations.

Drug Talks and Education

NIS conducted 15 drug education programs and talks. The drug talks were conducted for the Frederick County Grand Jury, Frederick County Public Schools, and various community organizations.

Assist Other

NIS assisted allied agencies with surveillance, controlled buys, technical equipment operations and manpower. Some of the federal agencies included: Homeland Security Investigations/Immigrations Customs Administration and Drug Enforcement Administration. Additional local agencies included the Montgomery County Police, Frederick Police, Brunswick Police, Maryland State Police, Carroll County Sheriff's Office, Washington County Task Force, and various other units within the Sheriff's Office.

Annual Assessment

The main focus of NIS is to identify, infiltrate and dismantle any drug trafficking organization operating in and around Frederick County. NIS met most of the unit goals and objectives set. NIS continues to be an asset for the Sheriff's Office and a resource for other units and surrounding agencies. The influx of heroin and fentanyl related overdoses and deaths continue to be a major concern to NIS. NIS will increase efforts on being more pro-active and self-initiate operations to include interdiction, hotel/motel prostitution operations.

Judicial Services

Judicial Services is commanded by a lieutenant and consists of the Court Security Unit and the Civil Process Unit. The Court Security Unit includes a sworn sergeant, a Special Police Officer sergeant, two Special Police Officer corporals, five deputies, and fifteen Special Police Officers. The Civil Process Unit consists of a sworn sergeant, two deputies, six Constables, and two administrative assistants.

Judicial Services used creativity, collaboration, and problem solving to adapt to the challenges presented by the COVID pandemic. Personnel had to keep up with frequently changing policies, procedures, and practices in the courts and other agencies within the Courthouse. This required a large amount of research and careful collaboration and communication.

Court Security Unit

The Court Security Unit provides security and law enforcement service to the County's multi-service court facility and its many tenant agencies. Personnel are directly responsible for security and protection of the Circuit Court facilities and staff of six Judges and two Magistrates. Law enforcement and security assistance are also provided to the District Court's three courtrooms and Judges. Personnel provide security screening of all persons entering the facility through one of the three public entrances.

The Court Security Unit also manages holding facilities for prisoners being brought to court from detention facilities all over the state, and coordinates their movement to their court appearance. Court Security also handles intakes of new prisoners who are sentenced directly to incarceration as a result of court proceedings.

Court Security Statistics:

	2019	2020	2021
People screened	283,000	104,085	123,400
Adult Prisoners	3,703	1,208	1,720
Juvenile Detainees	299	69	38
Warrants Served	154	32	31
Criminal Summons	119	125	237
Contraband items	1,400	482	872

Civil Process Unit

The Civil Process Unit is required to attempt service of all court issued papers directed to it by the courts or private parties, and files the returns of those services with the courts. Constables are responsible for most of the civil paperwork received. They utilize extensive research and effort in order to locate the persons for service. Deputies are responsible for all court ordered documents requiring service by a sworn law enforcement officer. These documents include landlord complaints, evictions, and a variety of warrants, writs, and replevin orders. It is also responsible for the attachment and/or seizure of personal property and the attachment of real property, as it pertains to certain writs. Sheriff Sales are then held by public auction using an auctioneer designated by the Sheriff's Office. The purpose of the sale is to sell assets to satisfy court ordered judgments.

The overall non-est rate (number of civil process not served) for the Civil Process Unit was 12%. A fee for service is required on most of the legal process received and the unit took in \$121,661.

The COVID pandemic had a dramatic effect on the courts and much of what the Civil Process Unit does. For large portions of the year evictions were not allowed by state and federal emergency orders. Many of the apartment complexes also stopped applying for rent notifications. Civil and criminal court cases were postponed which affected requests for subpoenas. People not working and leaving the area also affected our ability to locate people for service. The total revenue on fees collected this year reflects the dramatic drop off in court activity.

Civil Process Statistics:

	2019	2020	2021
Circuit Court Papers Received	4,052	2,320	3,165
District Court Papers Received	1,176	605	907
Bulk Papers Received	3,201	2,925	2,320
Evictions Received	2,272	714	483
Landlord Complaints Received	12,042	6,193	6,073
Total Papers Received	22,743	11,394	12,948
Total Papers Served	22,122	11,072	12,337
Actual Evictions	142	75	77
Fees Collected	\$216,375	\$114,348	\$121,661

2021 Agency Awards

Deputy of the Year



Civilian of the Year



NAME	BUREAU	TYPE OF AWARD
SGT Kevin Britt	Law Enforcement	Deputy of the Year
Hannah Hart	Law Enforcement	Civilian of the Year
SGT Chad Atkins	Law Enforcement	Leadership Award
DFC Brian Mothershead	Law Enforcement	Valor Award
DFC Zachary Levine	Law Enforcement	Valor Award
SGT Timothy Grove	Law Enforcement	Life Saving
CPL Amber Frantz	Law Enforcement	Life Saving
DFC Nicholas Constantine	Law Enforcement	Life Saving
DFC Devin Wilt	Law Enforcement	Life Saving
CPL Gregory Morton	Law Enforcement	Life Saving
DFC Jason Ahalt	Law Enforcement	Life Saving
DFC Anthony Ruopoli	Law Enforcement	Life Saving
DFC Sean Vanderwall	Law Enforcement	Life Saving
CPL Daniel Ryley	Law Enforcement	Outstanding Performance
DFC Chad Smith	Law Enforcement	Outstanding Performance
DFC Jeremy Slodki	Law Enforcement	Outstanding Performance
DFC Daniel Passarelli	Law Enforcement	Outstanding Performance
DFC Douglas Story	Law Enforcement	Outstanding Performance
SGT Channing Hillman	Law Enforcement	Outstanding Performance
CPL Ira Redman	Law Enforcement	Outstanding Performance
DFC Robert Eyler	Law Enforcement	Outstanding Performance
DFC Randy Barrera	Law Enforcement	Outstanding Performance
DFC Douglas Story	Law Enforcement	Outstanding Performance
SGT Orion Rustin	Law Enforcement	Outstanding Performance
CPL Gregory Morton	Law Enforcement	Outstanding Performance

CPL Ira Redman	Law Enforcement	Outstanding Performance
DFC Nicholas Constantine	Law Enforcement	Outstanding Performance
DFC Paul Graves	Law Enforcement	Outstanding Performance
DFC Abigail Hamrick	Law Enforcement	Outstanding Performance
DFC Brian Lucas	Law Enforcement	Outstanding Performance
DFC Christian Lucente	Law Enforcement	Outstanding Performance
DFC Michael Reid	Law Enforcement	Outstanding Performance
DFC Douglas Story	Law Enforcement	Outstanding Performance
Deputy Logan Doolittle	Law Enforcement	Outstanding Performance
Deputy Tyler Haldeman	Law Enforcement	Outstanding Performance
Deputy Crystal Hall	Law Enforcement	Outstanding Performance
Deputy Michael Kelley	Law Enforcement	Outstanding Performance
Deputy Luke Lawson	Law Enforcement	Outstanding Performance
Pennie Weller	Law Enforcement	Outstanding Performance
Ha Van	Law Enforcement	Outstanding Performance
DFC Christian Lucente	Law Enforcement	Outstanding Performance
Taylor McGuire	Law Enforcement	Outstanding Performance
Todd Wivell	Law Enforcement	Outstanding Performance
DFC Mark Gladhill	Law Enforcement	Outstanding Performance
Jillian Hershberger	Law Enforcement	Outstanding Performance
DFC Keith Johnson	Law Enforcement	Outstanding Performance
DFC Daniel Schlosser	Law Enforcement	Outstanding Performance
DFC Jennifer Skelley	Law Enforcement	Outstanding Performance
DFC Randy Barrera	Law Enforcement	Outstanding Performance
DFC David Sowers	Law Enforcement	Outstanding Performance
DFC Joshua Stears	Law Enforcement	Outstanding Performance
DFC Joseph Rowe	Law Enforcement	Outstanding Performance
SGT Jeffrey Hyatt	Law Enforcement	Outstanding Performance
PACE Team: Sgt. Jeremiah Kretsinger, CPL Brett Welsh, DFC Sean Sheehy, DFC Chad Smith, DFC Brady Parson	Law Enforcement	Unit Citation

School Resource Unit:	Law Enforcement	Unit Citation
SGT. Kevin Britt, CPL Christopher Hadeed, CPL Travis Rohrer, DFC Randy Barrera, DFC Robert Davis, DFC Robert Eyler, DFC Allen Herrmann, DFC Harold Jones, DFC Theodore Mostoller, DFC Tyler Olejniczak, DFC Amber Owens, DFC Robert Sidow, DFC Anthony Smothers, DFC David Sowers, DFC Brian Stocks, DFC Dustin Turner		

2021 Promotions

Name	Rank
Abbasian, Takin	Deputy First Class
Alder, Kevin	Deputy First Class
Balsley, Richard	Sergeant
Bartholow, Cole	Deputy First Class
Bird, Stephani	Corporal
Brady, Jason	Corporal
Britt, Kevin	Sergeant
Buterbaugh, Tara	Constable II
Destefano, Marc	Sergeant
Eighenbrode, Joshua	SPO Sergeant
Foland, Samantha	PIS Asst. Supervisor
Hamrick, Abigail	Deputy First Class
Hartle, Bret	Deputy First Class
Henderson, Margaret	Crisis Support Lead
Hubble, Barry	SPO Corporal
Jewell, Scott	Captain
Keefer, David	Lieutenant
Kocevar, Stephen	Corporal
Labay, Sufyan	Deputy First Class
Litz, Rosilee	Office Manager
Mathias, Michael	Corporal
McCutcheon, Tracy	Lieutenant
McFarland, Joshua	Lieutenant
Mendez, Alexander	Corporal
Miller, Jacob	Deputy First Class
Noblick, Jason	Corporal
Passarelli, Daniel	Deputy First Class
Pilarcik, Seth	Deputy First Class
Rector, Nathan	Corporal
Rustin, Orion	Sergeant
Schultz, Collin	Deputy First Class
Storm, Maxwell	Deputy First Class
Sutton, Michael	Corporal
Thomas, Nicholas	Deputy First Class
Voland, David	Corporal
Woodward, Brian	Lieutenant

2021 Retirements

Name	Title	Years Service
Benner, John	Lieutenant	28
Clarke, Timothy	Major	32
Eyler, Kevin	Deputy First Class	25
Gilbert, Allan	SPO	20
Hubble, Dana	SPO Sergeant	31
Lynch, Kevin	Deputy First Class	13
Marshall, Chad	Deputy First Class	15
Ochoa, Michael	Sergeant	26
Packard, John	Lieutenant	20
Pepple, Jeffery	Deputy First Class	16
Phillips, Robert	Corporal	15
Riffle, Kevin	Sergeant	15