

# 2023 ANNUAL REPORT

FREDERICK COUNTY SHERIFF'S OFFICE—CORRECTIONS BUREAU



Sheriff Charles A. Jenkins  
110 Airport Drive East  
Frederick, Maryland 21701



Lt. Col. William V. DeLauter  
7300 Marcie's Choice Lane  
Frederick, Maryland 21704

Integrity Driven • Community Built  
[WWW.FREDERICKCOSHERIFF.COM](http://WWW.FREDERICKCOSHERIFF.COM)





# CONTENTS

<b>VISION STATEMENT</b>	<b>4</b>
<b>FROM THE SHERIFF</b>	<b>5</b>
<b>FACILITIES</b>	<b>6</b>
<b>PHYSICAL PLANT</b>	<b>7</b>
<b>ORGANIZATIONAL CHART</b>	<b>8</b>
<b>LEADERSHIP</b>	<b>9</b>
<b>COMMAND STAFF</b>	<b>10</b>
<b>EMPLOYEE PROFILE</b>	<b>11</b>
<b>STAFF RECOGNITION</b>	<b>12</b>
<b>STAFF AWARDS</b>	<b>13</b>
<b>THE DIVISIONS</b>	<b>14</b>
<b>ADMINISTRATIVE DIVISION / SECURITY DIVISION</b>	
<b>INMATES SERVICES DIVISION / COMMUNITY SERVICES</b>	
<b>STATISTICS</b>	<b>18</b>
<b>FUTURE PROJECTS</b>	<b>25</b>
<b>FACILITY AUDITS AND INSPECTIONS</b>	<b>26</b>



## **Frederick County Sheriff's Office – Vision Statement**

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial and effective while holding employees to the highest standards of efficiency, morality and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

## **Corrections Bureau – Vision Statement**

The Corrections Bureau's VISION is to; strive to be proactive not reactive in every aspect of operation, empowering all staff to perform to their highest expectation, enable decision and duty flexibility within established policy and procedure, being responsible and accountable to each other and our shared duty and vision. With these objectives our organization will continue to be an efficient agent of change for staff, offenders and the public we serve; never forsaking the element of evaluation to assure we are always the best we can be.

### **Purpose of a VISION**

A VISION identifies what the organization stands for and where the organization intends to go. It is a simple inspirational focusing statement that helps all the organization's employees identify with a cause greater than themselves. A VISION helps everyone in the organization see clearly where it is they are working so hard to go. A VISION helps us see why and how our work is important. Having a common VISION creates great unity and a sense of commitment. Victor Frankel (1985) wrote about his observations in a Nazi concentration camp during World War II; he realized that those who survived in the most dreadful of conditions were those who had a VISION, a picture of what they were supposed to do in life, a purpose of being. All of us strive to have a purpose in the various areas of our lives; therefore, if we are committed to a purpose, to something greater than ourselves, we are much more likely to be motivated, energized, creative and loyal. Sometimes direction in travel eludes us, but with the map of a VISION, the direction is clear.



# FROM THE SHERIFF

On behalf of the men and women of the Frederick County Sheriff's Office – Corrections Bureau, I am proud to present our 2023 Annual Report. The dedicated staff of the Corrections Bureau continually adapt to operational changes in the Detention Center and Community Services. New legislation is always requiring the staff and facility to adapt quickly in how we manage inmates and to provide more services for the inmate population.

In 2023, we continued to see the daily population of those entrusted to the Corrections Bureau's care and custody increase at a rate of approximately 12%, to levels last seen in 2018. With the increase to the population, the Corrections Bureau has seen an increase to services needed by the inmate population.



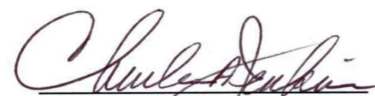
**Sheriff Charles A. Jenkins**

The Corrections Bureau is in the final stages of construction of a new addition to the facility, which will be a 15,000 square foot Medical Unit providing 28 sorely needed beds. Following the completion of the medical wing, the detention center is slated to undertake a multi-year infrastructure rehabilitation project. This project will replace and/or upgrade water fixtures and lines, lighting, shower stalls, and other areas of the original structure.

In addition to physical structure improvements, the Corrections Bureau continues to upgrade the technology throughout the facility. New hardware and software have been added to each classroom in the facility to allow more inmate programs to be available from volunteers and professionals in the future. Moving forward into mid-2024, the Corrections Bureau will be utilizing a new Jail Management Software increasing efficiency in the detention center.

It is important to mention the staffing shortage we continue to face in corrections. This is not just a local problem, but a problem faced by the field of corrections nationwide. The Sheriff's Office is continually attempting to hire correctional officers for a career with this agency.

It is my honor to serve as your Sheriff and to ensure the Frederick County Adult Detention Center and Work Release Center continues to operate efficiently to serve the residents of Frederick County. The more than 150 men and women correctional officers and staff of the Corrections Bureau serve the more than 280,000 residents of the county professionally, and I am proud of all they do as an integral part of the criminal justice system.

  
Sheriff Charles A. Jenkins  
Frederick County, Maryland

# The Facilities

The Frederick County Adult Detention Center was built in 1984 and has had several additions added since.



The Frederick County Work Release Center was opened in 2005. It houses the following programs:

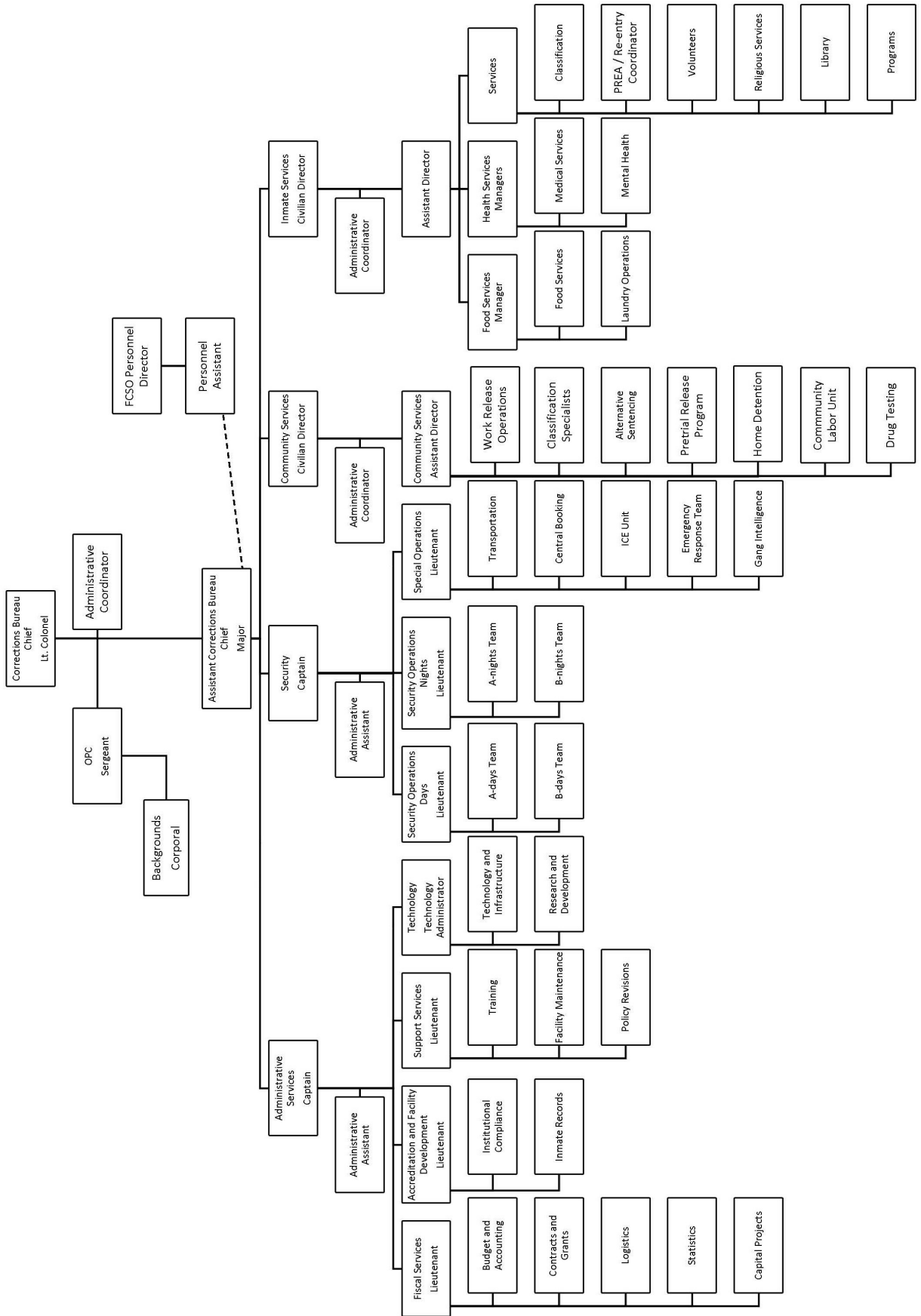
Work Release  
Home Detention  
Labor Program,  
Community Services



# Physical Plant

<b>Physical Plant Construction</b>		
Detention Center	Opened	Oct-84
Work Release	Opened	Jul-89
Phase I Construction	Remodeled Kitchen, Medical Unit, Warehouse Space, Administrative Area, and an additional 112 Beds	Aug-96
Phase II Construction	Expanded Intake Unit, Central Booking Unit, Support Services	Aug-97
Phase III Construction	New 128-bed Work Release Facility opened	Jun-05
Phase IIIa Construction	Renovation of Administrative Areas	Dec-07
Safe Cells	Renovation of two cells to be safe rooms	December 2015 / February 2016
Sallyport Upgrade	Expanding the Police Sallyport	Jun-16
Detox Center	Utilized 64 Work Release Beds for a Detox Center	Jan-20
Phase IV Medical Unit	26 bed medical unit addition	Construction started July 2022
<b>Program Enhancements</b>		
Electronic Monitoring	Initiated	Apr-92
Certified 8 Week Correctional Entry		
Level Academy	Initiated	Sep-94
Pretrial Release Program	Initiated	Mar-95
Alternative Sentencing Supervised Work Crews		1995
Closed Circuit Bond Review	Initiated	1995
Central Booking	Initiated	Oct-96
Certified 1 Week Field Training Officer Program		Nov-96
Control Center Upgrade	Completed	Nov-04
Body Scanner	Installed	May-15
<b>Facility Bed Capacity</b>		
General Population Beds	330	
Special Units (Intake, Medical, and Segregation)	74	
Work Release Beds	64	
Total Beds	468	
Total Facility Cells	203	(184 Double Bunked)
Home Detention	40	

# Organizational Chart





# Leadership

## Corrections Bureau Chief

The Frederick County Sheriff's Office – Corrections Bureau is commanded by Lieutenant Colonel William V. DeLauter, Corrections Bureau Chief. Lt. Col. DeLauter was promoted to Corrections Bureau Chief on May 8, 2010. He began his career at the Frederick County Adult Detention Center on March 28, 1985. He is a graduate of the Frederick County Community College Criminal Justice Program. Lt. Col. DeLauter started his career as a line officer and has held the positions of Work Release Supervisor, Shift Supervisor, Security Lieutenant, Director of Administrative Services, Director of Security, Assistant Bureau Chief and Acting Bureau Chief. He is a member of Mid-Atlantic States Correctional Association (MASCA), Maryland Correctional Administrators Association (MCAA). Lt. Col. DeLauter is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He has successfully completed the nine-month Leadership Challenge, which was held by the Maryland Police and Correctional Training Commissions. Lt. Col. DeLauter also completed the University of Maryland's Fire & Rescue Institute's Basic Public Information School and the Department of Homeland Security's Advanced Public Information Officer School.



## Assistant Corrections Bureau Chief



The Assistant Corrections Bureau Chief is Major Michael Cronise. He reports directly to the Corrections Bureau Chief and is responsible for overseeing the four (4) divisions within the Corrections Bureau. Major Cronise began his career with the Frederick County Adult Detention Center on July 21, 1991. Major Cronise graduated from Boonsboro High School. He started his career as a line officer and has held the positions of Patrol Deputy, Assistant Shift Supervisor, Accreditation Supervisor, and Special Operations Lieutenant. Major Cronise is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He is also a certified ICE officer and is a member of the Maryland Correctional Administrators Association (MCAA) and the National Sheriff's Association (NSA).

# Command Staff

## Administrative Division



**Captain Timothy Selin**  
Director of Administrative Services



**Lt. Gregory Hill**  
Commander of Fiscal Services



**Lt. Sharon Otto**  
Commander of Accreditation



**Lt. Steve Jamison**  
Commander of Support Services



**Christopher Hall**  
Technology Administrator

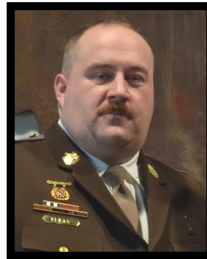
## Security Division



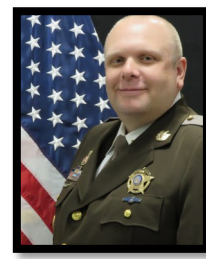
**Captain DeWayne Law**  
Director of Security



**Lt. Michael Bird**  
Commander of Security Operations



**Lt. Nicholas Keiser**  
Commander of Security Operations



**Lt. Kenneth Anthony**  
Commander of Special Operations

## Community Services

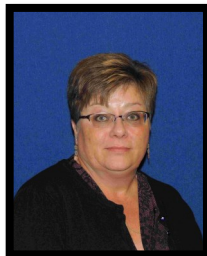


**Theresa Benner**  
Director of Community Services



**Melinda Grenier**  
Assistant Director of Community Services

## Inmate Services



**Lori Frazee**  
Director of Inmate Services



**Randy Martin**  
Assistant Director of Inmate Services

# Employee Profile

## 2023 - Total number of persons employed in the Corrections Bureau as of December 31, 2023

### Gender Breakdown

# of Male employees	100	# of Female Employees	41
---------------------	-----	-----------------------	----

### Racial Breakdown

White	African American	Asian	Hispanic / Latino
80 Male / 29 Female	18 Male / 11 Female	0 Male / 0 Female	2 male / 1 female

### Type of Employee and Employee Actions

	Uniformed	Non-Uniformed (Civilian)
New Employees, Hired in 2023	21	0
Employee Retired in 2023	5	2
Employee Resigned in 2023	9	2
Employee Terminated in 2023	2	0
Total Employees as of 12-31-2023	117	24
Turnover Rate	13.56%	16.00%

### Employee Averages

Average age of employees	40.33
Average age of male employees	38.88
Average age of female employ-	43.79
Average years of service	10.73
Average years of service of male employees	10.64
Average years of service of fe-male employees	10.93

## Staff Hired

Wanda Carter	Ethan Colson-Willis	Austin Curtis	Colby Duvall
Jake Francis	Jennifer Greenberg	Steven Golay	Cody Harmon
Olivia Hubble	Jessica Kline	Simone Lewis	Sarah McCurry
Jake McKinney	Brittney Meadows	Jerry Nicolas	Destiny Schlichting
Jacob Turner	Ashley Weakland	Garrett Welty	Tebon Williams
Holly Wroblewski			

## Staff Retirement

Mrs. Melinda Grenier	Mrs. Lori Frazee	Lt. David Green
Sgt. Jesse Burriss	Cfc. Debra Shank	Cfc. Dana Rodgers
Cfc. Jeffrey Diseati		



# Staff Promotions

## Command Staff Promotions

DeWayne Law Captain  
Randy Martin Director  
Michael Bird Lieutenant  
Nicholas Keiser Lieutenant  
Craig Gagnon Asst. Director

## Promotion to Sergeant

Matthew Baker  
Vanessa Cronise  
Jacob McClelland  
Jason Moon  
Ryan Suder  
Adam Escamilla



## Promotion to Corporal

Amanda Reinoehl  
Johnathan Schurr  
William Sweeney  
Melissa Webb  
Johnathan White  
Chad Klunk

## Promotion to Correctional Officer First Class

Milie Cruceta Janet Haskins  
James Wenzel Kody Blank  
Raven Paul Nathan Bevan  
Dorian Williams Casey Steinbraker  
Letisha Stillings Allen Shackelford

# Staff Awards

## Correctional Officer of the Year:

Cfc. Amy Cunningham

## Correctional Employee of the Year:

Rachel Hobbs

## Valor Award:

Cfc. Amy Cunningham

## Outstanding Performance Award:

Sgt. Joseph Strong

Sgt. Vanessa Cronise

Sgt. Matthew Baker

Cpl. Ronald Carroll

Cfc. Dana Rodgers (Retired)

Ofc. Tobi Fayemiwo

Ms. Piper Raines

## Life Saving Award:

Sgt. Adam Escamilla

Cfc. Benjamin Simpe

Cfc. Devon Little

Cfc. Francisco Fuentes

## Unit Citation Award:

### Transportation Unit

Sgt. Joseph Strong, Sgt. Jesse Burriss,

Cpl. Jason Moon, Cfc. Ernest Mosby,

Cfc. Jacob Fisher, Cfc. Robert Butts,

Cfc. Jonathan Wilson

### Alternative Sentencing

Ms. Lyndsay Nave, Ms. Marcie Stup,

Ms. Melinda Grenier, Mr. Wesley Gross



# Administrative Division

## Fiscal Services

### **Accounting/Procurement**

Personnel in this section are responsible for the management of all funds and accounts within the Corrections Bureau. This includes procurement, all inmate funds, medical billing, and the Inmate Canteen Fund.

### **Logistical Operations**

The Logistical Operations Section performs a wide variety of services and duties to include: warehouse operations, delivery of consumable and staple items, accountability/issuance of staff uniforms.

### **Budget**

The Corrections Bureau's annual budget is broken into three sections: Salary, Operating, and Recovery accounts. These accounts are monitored daily to ensure that the funds are spent wisely and judiciously. Each year the Corrections Bureau returns funds to the county that were not spent.

## Accreditation

### **Compliance/Disciplinary Section**

Staff are responsible for monitoring compliance with standards issues, review of all incident reports, management and accountability of security hardware, and inmate disciplinary action. Disciplinary hearings are the primary instrument where rules and regulations of the facility are maintained and enforced.

### **Inmate Records**

Staff manage all aspects of the inmate base files. Duties include inmate base record management, and preparation of correspondence to the courts and other law enforcement/correctional jurisdictions. Inmate base files are maintained in accordance with the Maryland Commission on Correctional Standards and are digitally archived.

## Support Services

### **Training and Staff Development**

The Corrections Bureau runs its own training program to include in-service training and a state certified Corrections Academy.

### **Facility Maintenance**

Facility maintenance for the Frederick County Adult Detention Center is assigned from the County's Maintenance Department. Duties include, but are not limited to: replacement/repair of electrical systems, heating and air conditioning, kitchen equipment, gas fired boilers, and back-up generators.

## Technology

### **Technology Administrator**

The Technology Administrator oversees all the technologies within the Corrections Bureau. This includes computers and printers, video surveillance equipment, inmate telephone system, computerized inmate management system, digital archiving of records, creating and editing electronic forms, electronic door control, and the Detention Center's website to name a few items.



# Security Division



## Security Operations

### Security Operations

The Security Operations Unit, probably the most important unit within the Corrections Bureau, is comprised of four independent teams that work 12-hour rotating shifts. In 2022, two Lieutenants each commanded two of the Security Operations Shifts that provide 24-hour security coverage of the Detention Center and the Central Booking Unit. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant. The Correctional Officer of today must respond to duties that span the spectrum, from counselor to policeman to medical first responder.

## Special Operations

### Central Booking Unit

Central Booking is an integral part of law enforcement processing in Frederick County. The processing of an arrestee, with the exception of receiving the positive identification, is usually completed before the police officer has finished the law enforcement component of the process.

### Transportation Unit

The Transportation Unit is responsible for transporting all adult prisoners to and from local and out-of-county courts, medical appointments, and evaluations within the State of Maryland. The Frederick County Sheriff's Office - Corrections Bureau Transportation Unit has a fleet of seven vehicles.

### Emergency Response Team

The Corrections Bureau trains staff in special weapons and tactics. This unit is utilized for high risk inmate movement, cell extractions, and other specialized situations to include civil disturbances for crowd control.

### Video Bond Review System

The Corrections Bureau utilizes a video system designed for conducting court bond hearings, bond reviews, and extradition hearings.

### Body Scanner

The Corrections Bureau purchased a body scanner and began utilizing the scanner in May of 2015. This body scanner is utilized to scan all inmates and Central Booking offenders when they enter the facility to detect any contraband such as drugs or weapons.

# Inmate Services Division

## Classification

Classification Specialists handle the daily tasks such as new offender intakes, housing assignments, work assignments, program assignments, release preparation, inmate request slips, referrals, housing unit management and inmate classification. The Classification Specialists are also responsible for sex offender registration, victim notification, DNA collection, detainers and extraditions, transferring inmates to the Maryland Division of Corrections, and act as a liaison to a variety of public agencies.

## Food and Laundry

Food and Laundry Services are operated and maintained by Detention Center staff. The Food Services Manager oversees all kitchen and laundry operations. A Dietary Supervisor and Dietary Officers assist the Food Services Manager. There are also approximately 17 inmate kitchen workers and four (4) inmate laundry workers. The inmates assist with food preparation, food storage, and meal service. The kitchen at the Frederick County Adult Detention Center also prepares meals for the Meals on Wheels Program and the Maryland Treatment Center at Marcie's Choice.

## Medical Services

Medical and Mental Health services are contracted out to Naphcare. The Frederick County Adult Detention Center is accredited by the National Commission on Correctional Health Care. The medical unit has nursing staff on duty 24 hours a day/seven days a week. A licensed physician or physician's assistant is on-call and visits the facility at least 5 days a week to see inmates. Inmates receive appropriate in-house care and may be referred to outside providers for specialized care. Dental and radiological services are provided at the Detention Center. Licensed social workers, licensed professional counselors, psychiatrists, and a psychologist provide direct services.

## Religious Programs

The Frederick County Adult Detention Center utilizes volunteer chaplains and other religious volunteers to provide services to the inmate population. Such services include bible studies, church services, and individual pastoral counseling.



# Community Services Division



## Work Release

The program is a structured drug and alcohol free operation with a “zero tolerance” approach for substance abuse. The basic concept of the Work Release Program is to allow offenders, who are employed at the time of sentencing, to maintain their jobs in the community, pay program costs and continue to lend financial support to the family. The participants must provide their own transportation to and from employment and are held accountable for maintaining total compliance to program guidelines.



## Labor Program

The Community Labor Unit offers free labor to local and state government agencies, churches, fire companies and many other non-profit organizations. The work crew is made up of work release authorized inmates and defendants who are court ordered and managed by the Alternative Sentencing Program.

## Home Detention

This is a program that is based on intensive supervision through use of Global Positioning Satellites (GPS). The inmate is mandated to wear an ankle bracelet and a GPS tracker at all times.

## Pretrial Services

The basic concept of the Pretrial Services Program is to release eligible defendants awaiting trial from the Frederick County Adult Detention Center while ensuring a high rate of court appearance. The program focuses on monitoring non-violent offenders in the community. This offsets the cost of their incarceration for Frederick County taxpayers, while minimizing the risk of safety to the community.

## Alternative Sentencing

The program provides the judiciary a sentencing option to order nonviolent offenders to perform court-ordered community service hours in lieu of a jail sentence or high court costs. Community service hours are performed at worksites that meet criteria established in the enabling legislation.

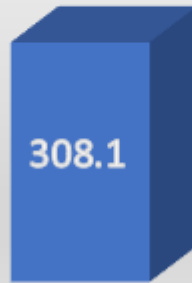


# Inmate Population Statistics

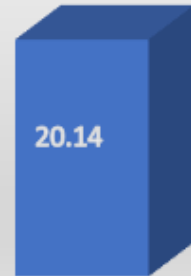
**Intakes**  
(Jail, Weekenders, Home Detention & Work Release)



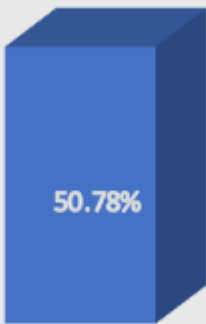
**Average Daily Population**  
(Jail, Work Release & Weekenders)



**Average Length of Stay**  
(Days)



**Recidivism Rate**



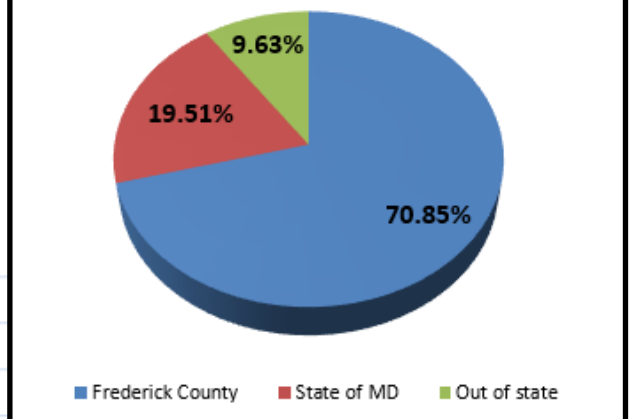
**Intakes** includes all intakes from the Detention Center, Work Release, Weekenders, and Home Detention.

**Average Daily Population** is the average daily population of the Detention Center, Work Release, and Weekenders.

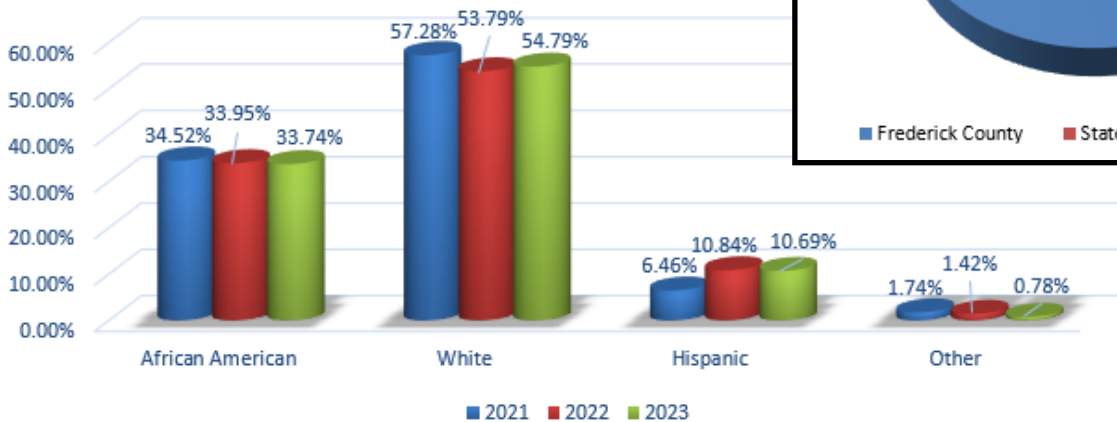
**Average Length of Stay** is the average number of days that a person spends in the facility.

**Recidivism** is the percentage of inmates who will come back into our facility after release.

**2023 Inmate Residency at Intake**



**Race of Prisoners**



# Special Operations Statistics

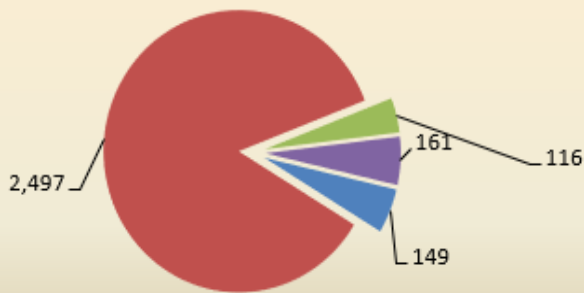
Central Booking Processed by Agency

	FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
Total	1,347	895	205	9	38	3	6	2,503
Monthly Average	112.25	74.58	17.08	0.75	3.17	0.25	0.50	212.60

Committed to Detention Center

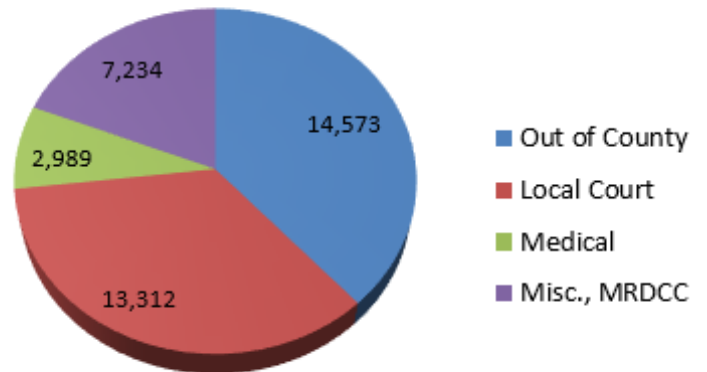
	FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
Total	734	432	59	2	15	1	1	1,244
Percent Committed	54.49%	48.27%	28.78%	22.22%	39.47%	33.33%	16.67%	49.70%

Inmates Transported in 2023



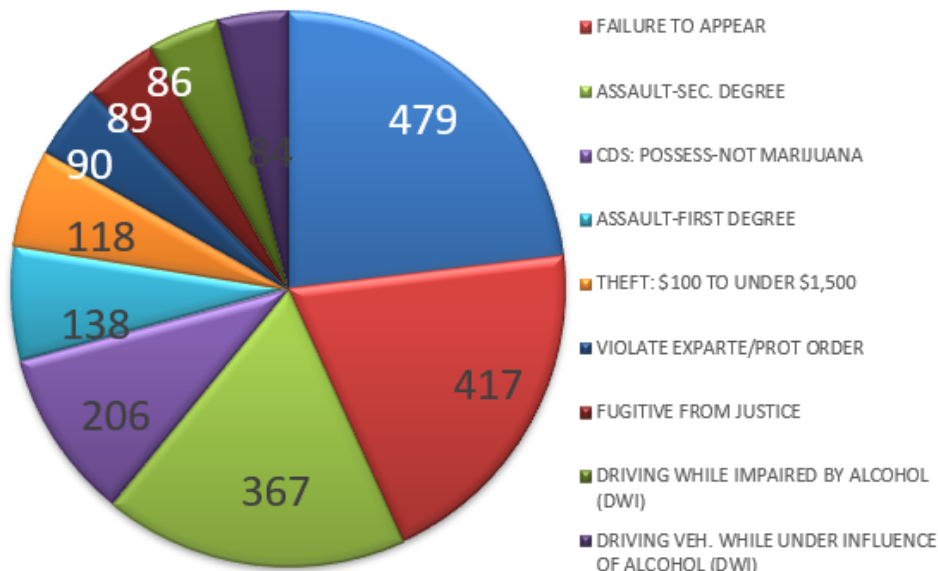
■ Out of County ■ Local Court ■ Medical ■ Misc., MRDCC

2023 Transportation Mileage



■ Out of County  
 ■ Local Court  
 ■ Medical  
 ■ Misc., MRDCC

Top 10 Charges of 2023



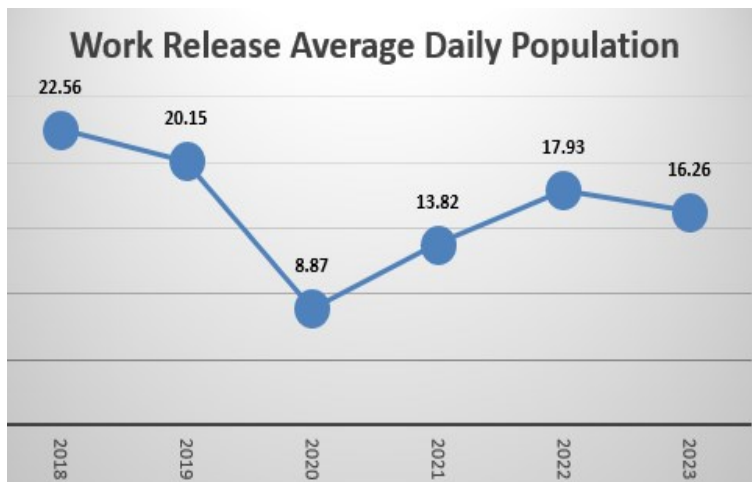
■ VIOLATION OF PROBATION  
 ■ FAILURE TO APPEAR  
 ■ ASSAULT-SEC. DEGREE  
 ■ CDS: POSSESS-NOT MARIJUANA  
 ■ ASSAULT-FIRST DEGREE  
 ■ THEFT: \$100 TO UNDER \$1,500  
 ■ VIOLATE EXPARTE/PROT ORDER  
 ■ FUGITIVE FROM JUSTICE  
 ■ DRIVING WHILE IMPAIRED BY ALCOHOL (DWI)  
 ■ DRIVING VEH. WHILE UNDER INFLUENCE OF ALCOHOL (DWI)

# Community Services Statistics

Alternative Sentencing		
	Total	Average
<b>Intakes</b>		
District Court	236	16.67
Circuit Court	67	5.58
Total Intakes	303	25.25
Age Range	18 - 67	
<b>By Gender</b>		
Males	209	17.42
Females	94	7.83
<b>Hours</b>		
Total Hours	12,043	1,003.58
Hours Completed	9574	797.83
<b>Supervision Level</b>		
Supervised	130	10.83
Unsupervised	176	14.67
Number of Violations	32	2.67
<b>Programs</b>		
PADD Program	73	6.08
3rd Millenium - Drugs	4	0.33
3rd Millenium - Alcohol	1	0.08

Pretrial Services	
Defendants Reviewed	1,327
Bond Reports Prepared	210
Intakes	138
Bond Revocation	3
Failure to Appear	4
<b>Supervision Contacts</b>	
Phone Contacts	1,245
Office Contacts	871
Jail Contacts	91
Drug Tests	284
Breathalyzer Tests	830
Home Checks	146
Miles Traveled for Checks	2,760
Court Appearances	20
Number of Days Saved not in Facility:	
<b>28,562</b>	
Cost Savings to the County:	
<b>\$4,027,242</b>	

Labor Program Unit	
Number of Participants	144
Number of Days Worked	1,029
Number of Hours Worked	3,452
Total Cost Savings to the County:	
<b>\$45,739</b>	



Work Release / Home Detention		
	Male	Female
Work Release Intakes	43	2
Active as of 12/31/2023	10	0
Home Detention Intakes	5	1
Active as of 12/31/2023	1	0

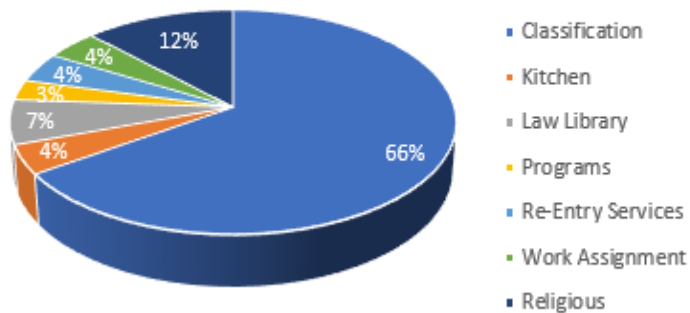


# Inmate Services Statistics

Food Service	
Jail and Work Release Meals Served:	323,344
Meals on Wheels Meals:	63,916
Treatment Center Meals	17,294
Total Meals Served	404,554
Average Cost Per Person/Daily (3 Meals)	\$8.66

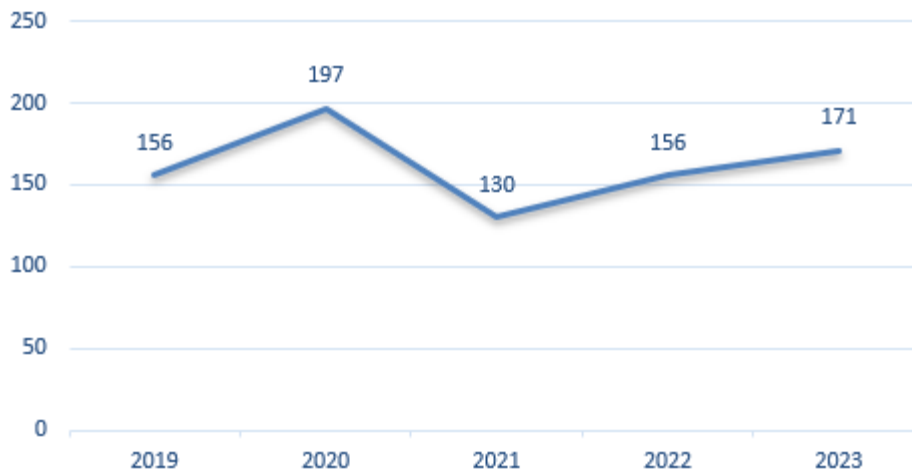
Inmate Requests	
Classification	5,456
Kitchen	350
Law Library	535
Programs	243
Re-Entry Services	360
Work Assignment	358
Religious	1,031
Total	8,333

Inmate Requests / Inmate Services



Classification Tasks / Duties	
CJIS Background Checks	728
Death Notifications Received	2
Disciplinary Hearings	387
DNA Samples Collected	38
Grievances Received	162
Grievances Resolved	146
Incident Reports Responded/Action Taken	327
Language Line Usage (Translation)	32
HIV Post-Test Counseling	14
HIV Pre-Test Counseling	14
HIV Tests	14
Housing Moves	1,524
Moves to In-House Work Detail	173
IADS/Detainers/Extraditions	74
Parole - Approved	16
Parole - Denied	62
Inmates Paroled	6
Parole Revocation Hearings	14
Intakes	818
Reclassification - Special Management	247
Reclassification - Disciplinary	215
Reclassification - Monthly	117
Notary Services	100
Sex Offenders - Registered	18
Sex Offenders - Notices Signed	58
Release Interviews	74
Release to Department of Corrections	93
Victim/Witness - Additions	28
Victim/Witness - Notifications	23

Total Grievances Filed by Inmates



# Medical Services Statistics



Health Services Statistical Report Medical	Monthly Average	Totals - 2023	Health Services Statistical Report Off-Site	Monthly Average	Totals - 2023
Intake Screenings	145.4	1,745.0	Emergency Room Visits	5.7	68.0
Detox	53.1	637.0	Hospital Admissions	0.9	11.0
Sick Call - Nurse	350.8	4,209.0	In-Patient Hospital Days	2.5	30.0
Sick Call - Provider	127.1	1,525.0	Off-Site Appointments	8.3	100.0
Laboratory	123.3	1,479.0	Death in Custody	0.0	0.0
X-Rays (Non-TB Related) On-Site	12.9	155.0			
Health Assessments	55.2	662.0			
<b>Mental Health</b>			<b>Chronic Care</b>		
Mental Health Evaluations	34.7	416.0	Neurological	22.8	274.0
Mental Health Sick Call - Professional	97.0	1,164.0	Respiratory	39.0	468.0
Mental Health Sick Call - Provider	79.5	954.0	Cardiovascular	77.2	926.0
# of Suicide Attempts	0.2	2.0	Gastrintestinal/Hepatic	3.1	37.0
# of Suicide Watch Events	9.0	108.0	Endocrine	20.8	250.0
			Hematology/Oncology	10.6	127.0
			Infectious Disease	279.9	335.0
			Other	20.9	251.0
<b>Dental</b>			<b>Infectious Disease Control</b>		
Annual Dental	1.7	20.0	PPDs Planted	72.7	872.0
Dental Sick Calls	45.2	542.0	Positive PPDs	1.2	14.0
			HIV (Positive)	0.7	8.0
			Hepatitis C (Positive)	3.5	42.0
			STDs	0.0	0.0
			Antibiotic-Resistant Infection	0.0	0.0
<b>Pharmaceuticals</b>					
Inmates on Medications	186.5	2,238.0			
Inmates on Mental Health Medication	94.8	1,138.0			
<b>Grievances</b>					
Number of Grievances	4.7	56.0			

# Administration Statistics

Training is completed per Maryland Police and Corrections Training Commission (MPCTC) standards, Maryland Commission on Correctional Standards (MCCS), Immigration and Customs Enforcement (ICE), and federal regulations. During 2023, Staff and the Training Section completed the following:

Training Hours	Approved In-Service	Advanced Training	Orientation	Academy	Other
Corrections Bureau	7,628.5	950.5	4,080.0	3,654.0	1,420.5
Other Agencies	0.0	0.0	0.0	0.0	0.0
<b>Total</b>	<b>7,628.5</b>	<b>950.5</b>	<b>4,080.0</b>	<b>3,654.0</b>	<b>1,420.5</b>
<b>Total Corrections Bureau Training Hours:</b>			<b>17,733.5</b>		

## Inmate Use of Technology

Video Visitation	Total	Average
Video Visitation	68,670.0	
Video Visitation (Minutes)	468,384.0	6.8
Video Messages (Total)	19,470.0	

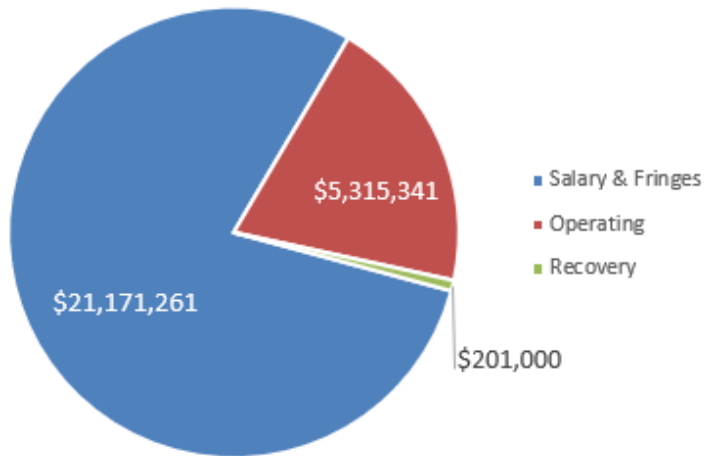
Phone Calls	Total	Average
Phone Calls	333,979.0	
Phone Calls (Minutes)	3,639,701.0	11.0

Text Messaging	Total
Text Messages Sent	191,874.0
Text Messages Received	173,931.0
<b>Total</b>	<b>365,805.0</b>

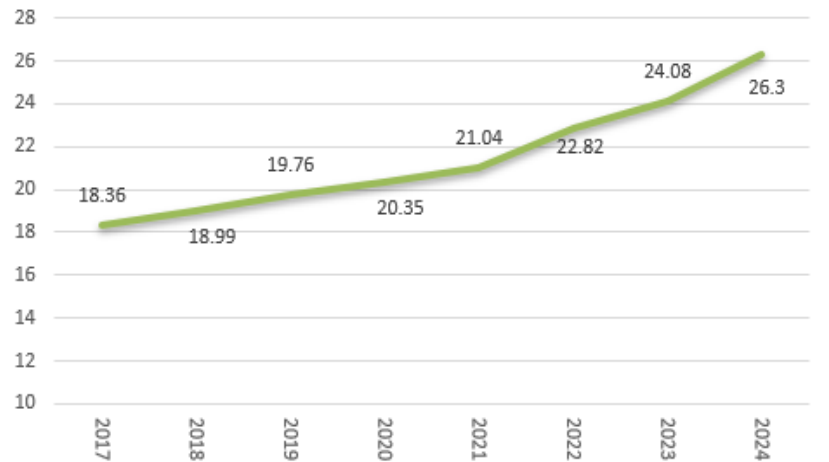
## Records Section Duties

Sentences Calculated	684
DNA Referrals	43
Release Book Updates	412
Weekenders	444
Weekender No-Show	4
Warrant Checks	135
Expungements	341
Intakes	1,410
Records Scanned	27,437

FY 2024 Combined Budget



Fiscal Year Corrections Budget





# PREA Statistics

## PREA (Prison Rape Elimination Act)

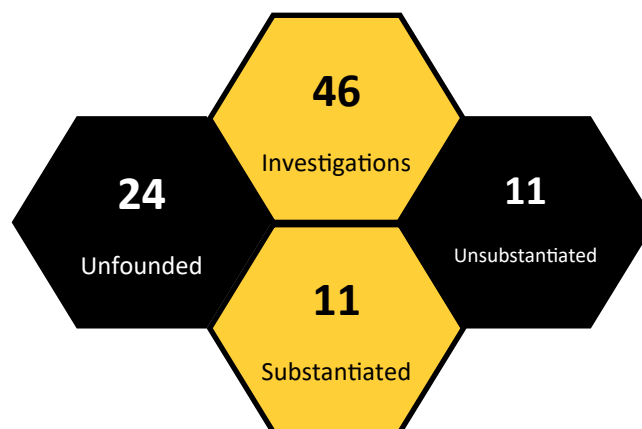
The Prison Rape Elimination Act was passed by Congress and signed into federal law by President George W. Bush in 2003. This law intends to prevent, detect, and respond to sexual abuse and sexual harassment occurring in confinement. The National Prison Rape Elimination Commission developed national standards which apply to adult prisons, jails, juvenile facilities, lock-ups, and community confinement facilities.

The Frederick County Sheriff's Office is committed to the elimination of rape within the Frederick County Adult Detention Center, Frederick County Work Release Center, the Frederick County Courthouse, and the Law Enforcement Center. It is the policy of the Sheriff's Office to respond to, and administratively and/or criminally investigate, all alleged incidents of a sexual nature. Every reported incident of a sexual nature is taken seriously, fully investigated, and appropriate action is taken. Procedures are in place to prevent, detect, and respond to sexual misconduct in accordance with federal PREA standards.

To comply with the PREA standards the Sheriff's Office has:

- Trained all staff, contractors, and volunteers on PREA standards;
- A screening process for all inmates entering the Frederick County Adult Detention Center and the Frederick County Work Release Center (developed according the PREA standards);
- Offered all inmates information and ways to confidentially report PREA issues;
- Developed hiring and promotion standards;
- Coordinated responses to all incidents by first responders, medical, mental health, investigators, and facility leadership;
- Implemented an internal and external reporting hotline;
- Designated a PREA Coordinator and facility PREA Managers.

## 2023 PREA Statistics



# Future Projects

## Frederick County Sheriff's Office - Corrections Bureau

### Construction Projects:

**Medical Unit**—A 15,000 s.f. addition to the Frederick County Adult Detention Center which has been under construction will add a new 26 bed Medical Unit and Medical Support areas to the Detention Center. The Bureau is looking forward to occupying this area in 2024.

**ADC Courtyard Offices** — This will add offices to a current courtyard in the facility adding much needed space for staff to work. Construction should begin in Fiscal Year 2026.

**ADC Infrastructure Rehabilitation**—This project rehabilitates infrastructure in the Inmate Housing portion of the Adult Detention Center constructed in 1984. The refurbishment includes but is not limited to replacement of water lines, pumps, and water heating units; upgrade of inmate call and duress system; ceiling replacement; new wall finishes; LED lighting; remodeling of inmate shower areas, and staff restrooms. Construction is set to begin in Fiscal Year 2025.

**Work Release Parking Lot Expansion**— Additional parking space will be added across the street from the Work Release and Detox building. Construction is set to begin in Fiscal Year 2025.

### Technology Projects:

**Upgraded Jail Management System**—The facility has gone out to bid for a new Jail Management System. Black Creek was awarded the contract. This new system will track and log all aspects of an inmates stay in our facility, from intake to release. The new system is set to go live in 2024.

# Audits and Inspections



## Maryland Commission on Correctional Standards

1983 to Present

Life, Safety, Health Issues



## Maryland Correctional Training Commissions Regulations

Correctional Officer Entrance Academy

Non-Mandated Staff Initial Training

Annual In-Service Training / CPR & First Aid

All additional Training Programs



## National Commission on Correctional Health Care

1983 to Present

Medical Care / Programs (Medical/Mental Health and Dental)



## Immigration and Customs Enforcement

287(g) Program

Annual Audits to ensure compliance with Federal Standards



# Audits and Inspections

## Inspection/Audits

Grand Jury (bi-annually)

Maryland Commission on Correctional Standards (MCCS)

Three Year Cycle

National Commission on Correctional Health Care (NCCHC)

Two Year Cycle

Frederick County Health Department (Food Service)

Annually

Maryland Occupational Safety and Health (M.O.S.H.)

Two Year Cycle

Frederick County Fire Marshal

Annually

Maryland Police and Correctional Training Commission (MPCTC)

Annually

Maryland Division of Corrections (Records)

Annually

State Criminal Alien Assistance Program (SCAAP)

Annually

Immigration and Customs Enforcement (I.C.E.)

Annually

Fire Safety Equipment (Sprinklers, Fire/Smoke Detectors,  
Fire Suppression equipment)

Annually





## FREDERICK COUNTY SHERIFF'S OFFICE

### Corrections Bureau

7300 Marcie's Choice Lane  
Frederick, MD 21704

301.600.2550 phone  
301.600.3066 fax

[WWW.FREDERICKCOSHERIFF.COM](http://WWW.FREDERICKCOSHERIFF.COM)