



# 2022 ANNUAL REPORT

FREDERICK COUNTY SHERIFF'S OFFICE—CORRECTIONS BUREAU



**Integrity Driven • Community Built**

**Sheriff Charles A. Jenkins**  
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Frederick, Maryland 21701

**Lt. Col. William V. DeLauter**  
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## **Frederick County Sheriff's Office – Vision Statement**

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial and effective while holding employees to the highest standards of efficiency, morality and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

## **Corrections Bureau – Vision Statement**

The Corrections Bureau's VISION is to; strive to be proactive not reactive in every aspect of operation, empowering all staff to perform to their highest expectation, enable decision and duty flexibility within established policy and procedure, being responsible and accountable to each other and our shared duty and vision. With these objectives our organization will continue to be an efficient agent of change for staff, offenders and the public we serve; never forsaking the element of evaluation to assure we are always the best we can be.

### **Purpose of a VISION**

A VISION identifies what the organization stands for and where the organization intends to go. It is a simple inspirational focusing statement that helps all the organization's employees identify with a cause greater than themselves. A VISION helps everyone in the organization see clearly where it is they are working so hard to go. A VISION helps us see why and how our work is important. Having a common VISION creates great unity and a sense of commitment. Victor Frankel (1985) wrote about his observations in a Nazi concentration camp during World War II; he realized that those who survived in the most dreadful of conditions were those who had a VISION, a picture of what they were supposed to do in life, a purpose of being. All of us strive to have a purpose in the various areas of our lives; therefore, if we are committed to a purpose, to something greater than ourselves, we are much more likely to be motivated, energized, creative and loyal. Sometimes direction in travel eludes us, but with the map of a VISION, the direction is clear.

# FROM THE SHERIFF

On behalf of the men and women of the Frederick County Sheriff's Office – Corrections Bureau, I am proud to present our 2022 Annual Report. The definition of a correctional officer has changed from one where we ask them to watch over inmates at a jail to a person who we ask to serve and protect, be a counselor, be a medical first responder, and be a well trained professional.

2022 was a year of great hope with COVID-19 dwindling down here at home and throughout the world. I would like to thank the staff and administration of the Corrections Bureau for their leadership and dedication. Because of their tireless work, there was not a single death in the Detention Center or Work Release Center due to COVID during the entire pandemic.

2022 saw the return of some programs in the facility for the inmate population in addition to using lessons learned during the pandemic to better serve the inmate population and the public. In person family visitation returned as well as video visitation, continuing to give the population more contact with their loved ones. The introduction of electronic mail has resulted in a 71% reduction of contraband entering the facility between 2021 and 2022.

With the courts returning to full time again, the Corrections Bureau has seen a 9% increase in our daily population along with an 18% increase in intakes into the Detention Center. The same increase in Central Booking arrests was noted compared to 2021.

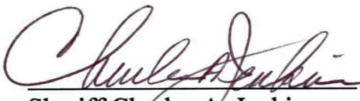
While hiring has been a priority for this agency, and the entire law enforcement community, the Corrections Bureau saw 10 staff retire and 10 staff resign. However, 24 correctional officers were hired, which made 2022 one of the best years for filling positions. The hiring and training of staff will continue to be a priority in 2023.

Finally, due to legislation, the Frederick County Adult Detention Center began to incorporate Medicated Assisted Treatment (MAT) for Opioid Addiction in the facility. NaphCare, a new contracted medical provider, is tasked with running the MAT program. A new medical wing to the facility broke ground in 2022 and will be a vital part of the medical and mental health treatment of the inmate population when it opens at the end of 2023.

It is my honor to be your Sheriff and to ensure the Frederick County Adult Detention Center operates efficiently to serve the residents and visitors of Frederick County. The more than 150 men and women correctional officers and staff of the Corrections Bureau, serving more than 280,000 residents of the county, are professionals and I am proud of all they do.



**Sheriff Charles A. Jenkins**

  
Sheriff Charles A. Jenkins  
Frederick County, Maryland

# THE FACILITIES



Frederick County Adult Detention Center was built in 1984 and has had several additions added over the years.



Frederick County Work Release Center was opened in 2005 and houses Work Release, Home Detention, Labor Program, and Community Services Staff

# PREA (Prison Rape Elimination Act)

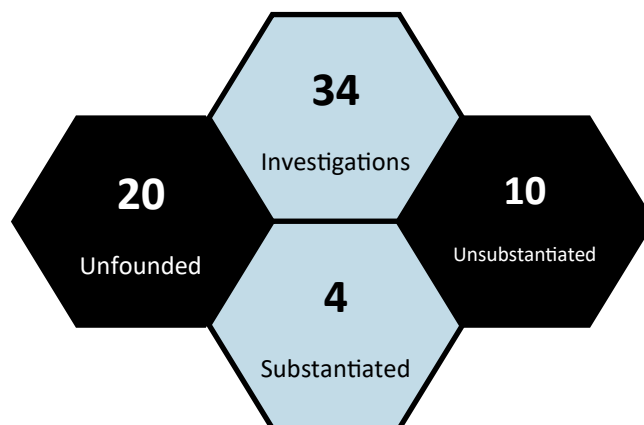
The Prison Rape Elimination Act was passed by Congress and signed into federal law by President George W. Bush in 2003. This law intends to prevent, detect, and respond to sexual abuse and sexual harassment occurring in confinement. The National Prison Rape Elimination Commission developed national standards which apply to adult prisons, jails, juvenile facilities, lock-ups, and community confinement facilities.

The Frederick County Sheriff's Office is committed to the elimination of rape within the Frederick County Adult Detention Center, Frederick County Work Release Center, the Frederick County Courthouse, and the Law Enforcement Center. It is the policy of the Sheriff's Office to respond to, and administratively and/or criminally investigate, all alleged incidents of a sexual nature. Every reported incident of a sexual nature is taken seriously, fully investigated, and appropriate action is taken. Procedures are in place to prevent, detect, and respond to sexual misconduct in accordance with federal PREA standards.

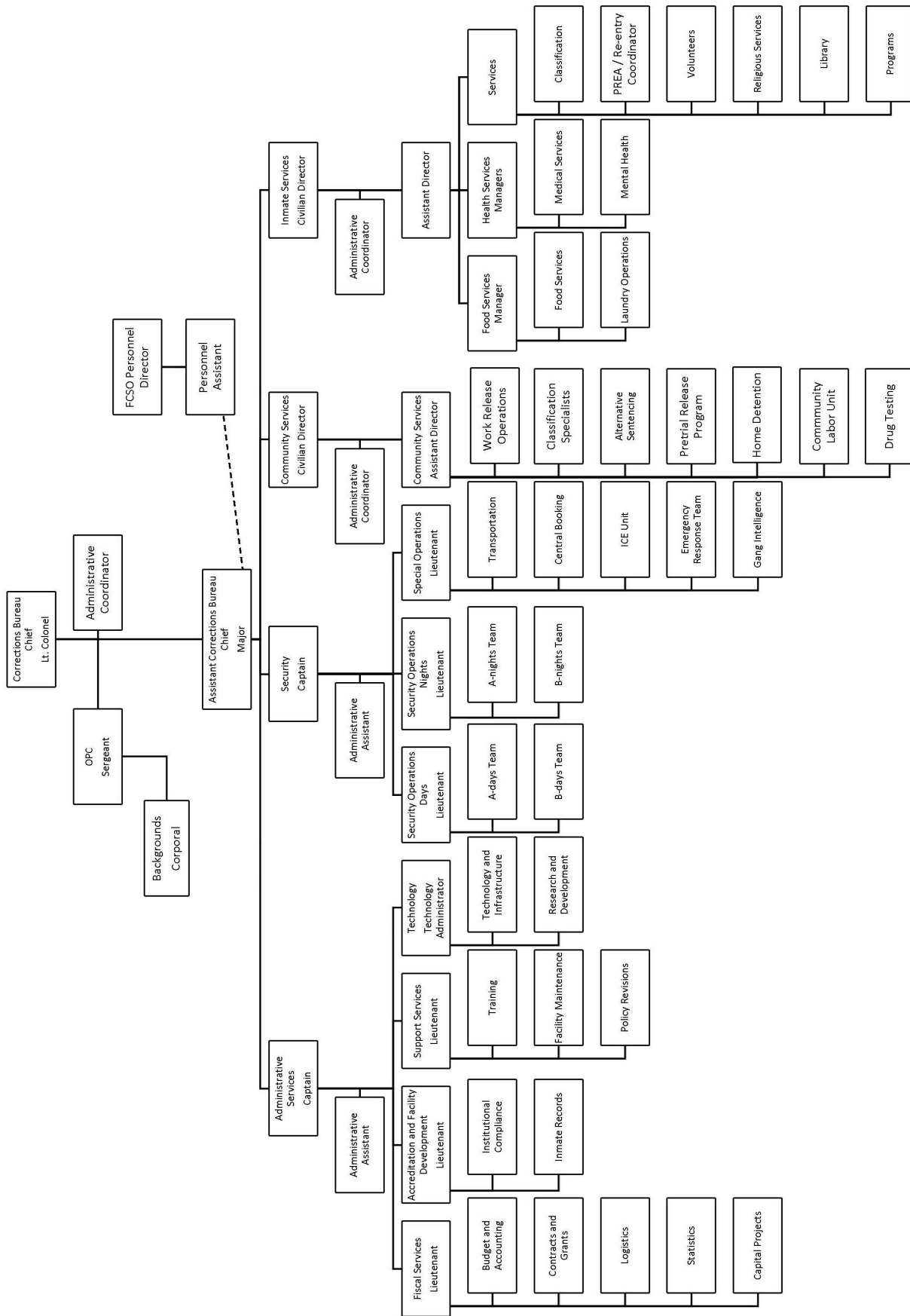
To comply with the PREA standards the Sheriff's Office has:

- Trained all staff, contractors, and volunteers on PREA standards;
- A screening process for all inmates entering the Frederick County Adult Detention Center and the Frederick County Work Release Center (developed according the PREA standards);
- Offered all inmates information and ways to confidentially report PREA issues;
- Developed hiring and promotion standards;
- Coordinated responses to all incidents by first responders, medical, mental health, investigators, and facility leadership;
- Implemented an internal and external reporting hotline;
- Designated a PREA Coordinator and facility PREA Managers.

## 2022 PREA Statistics



# ORGANIZATIONAL CHART





# LEADERSHIP

## Corrections Bureau Chief

The Frederick County Sheriff's Office – Corrections Bureau is commanded by Lieutenant Colonel William V. DeLauter, Corrections Bureau Chief. Lt. Col. DeLauter was promoted to Corrections Bureau Chief on May 8, 2010. He began his career at the Frederick County Adult Detention Center on March 28, 1985. He is a graduate of the Frederick County Community College Criminal Justice Program. Lt. Col. DeLauter started his career as a line officer and has held the positions of Work Release Supervisor, Shift Supervisor, Security Lieutenant, Director of Administrative Services, Director of Security, Assistant Bureau Chief and Acting Bureau Chief. He is a member of Mid-Atlantic States Correctional Association (MASCA), Maryland Correctional Administrators Association (MCAA). Lt. Col. DeLauter is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He has successfully completed the nine-month Leadership Challenge, which was held by the Maryland Police and Correctional Training Commissions. Lt. Col. DeLauter also completed the University of Maryland's Fire & Rescue Institute's Basic Public Information School and the Department of Homeland Security's Advanced Public Information Officer School.



## Assistant Corrections Bureau Chief



The Assistant Corrections Bureau Chief is Major Michael Cronise. He reports directly to the Corrections Bureau Chief and is responsible for overseeing the four (4) divisions within the Corrections Bureau. Major Cronise began his career with the Frederick County Adult Detention Center on July 21, 1991. Major Cronise graduated from Boonsboro High School. He started his career as a line officer and has held the positions of Patrol Deputy, Assistant Shift Supervisor, Accreditation Supervisor, and Special Operations Lieutenant. Major Cronise is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He is also a certified ICE officer and is a member of the Maryland Correctional Administrators Association (MCAA) and the National Sheriff's Association (NSA).

# COMMAND STAFF

## Administrative Division



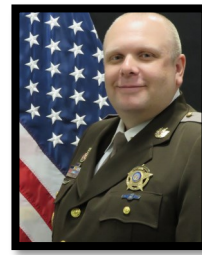
**Captain Timothy Selin**  
Director of Administrative Services



**Lt. Steve Jamison**  
Commander of Fiscal Services



**Lt. Sharon Otto**  
Commander of Accreditation



**Lt. Kenneth Anthony**  
Commander of Support Services

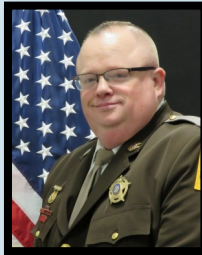


**Christopher Hall**  
Technology Administrator

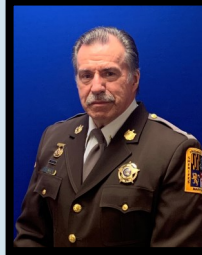
## Security Division



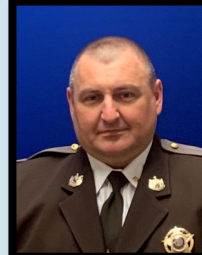
**Captain Joseph Chrisp**  
Director of Security



**Lt. DeWayne Law**  
Commander of Security Operations



**Lt. James Planer**  
Commander of Security Operations



**Lt. David Green**  
Commander of Special Operations



**Lt. Charles Clarke**  
Commander of Work Release

## Community Services

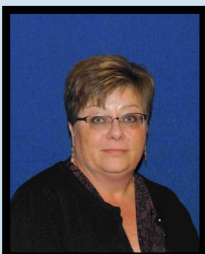


**Theresa Benner**  
Director of Community Services



**Melinda Grenier**  
Assistant Director of Community Services

## Inmate Services



**Lori Frazee**  
Director of Inmate Services



**Randy Martin**  
Assistant Director of Inmate Services

# PHYSICAL PLANT

<b>Physical Plant Construction</b>		
Detention Center	Opened	October 1984
Work Release	Opened	July 1989
Phase I Construction	Remodeled Kitchen, Medical Unit, Warehouse Space, Administrative Area, and an additional 112 Beds	August 1996
Phase II Construction	Expanded Intake Unit, Central Booking Unit, Support Services	August 1997
Phase III Construction	New 128-bed Work Release Facility opened	June 2005
Phase IIIa Construction	Renovation of Administrative Areas	December 2007
Safe Cells	Renovation of two cells to be safe rooms	December 2015 / February 2016
Sallyport Upgrade	Expanding the Police Sallyport	June 2016
Detox Center	Utilized 64 Work Release Beds for a Detox Center	January 2020
Phase IV Medical Unit	26 bed medical unit addition	Construction started July 2022
<b>Program Enhancements</b>		
Electronic Monitoring	Initiated	April 1992
Certified 8 Week Correctional Entry Level Academy	Initiated	September 1994
Pretrial Release Program	Initiated	March 1995
Alternative Sentencing Supervised Work Crews		1995
Closed Circuit Bond Review	Initiated	1995
Central Booking	Initiated	October 1996
Certified 1 Week Field Training Officer Program		November 1996
Control Center Upgrade	Completed	November 2004
Body Scanner	Installed	May 2015
<b>Facility Bed Capacity</b>		
General Population Beds	330	
Special Units (Intake, Medical, and Segregation)	74	
Work Release Beds	64	
Total Beds	468	
Total Facility Cells	203	(184 Double Bunked)
Home Detention	40	

# ADMINISTRATIVE DIVISION



Fiscal Services



Accreditation

## **Accounting/Procurement**

Personnel in this section are responsible for the management of all funds and accounts within the Corrections Bureau. This includes procurement, all inmate funds, medical billing, and the Inmate Canteen Fund.

## **Logistical Operations**

The Logistical Operations Section performs a wide variety of services and duties to include: warehouse operations, delivery of consumable and staple items, accountability/issuance of staff uniforms.

## **Budget**

The Corrections Bureau's annual budget is broken into three sections: Salary, Operating, and Recovery accounts. These accounts are monitored daily to ensure that the funds are spent wisely and judiciously. Each year the Corrections Bureau returns funds to the county that were not spent.

## **Compliance/Disciplinary Section**

Staff are responsible for monitoring compliance with standards issues, review of all incident reports, management and accountability of security hardware, and inmate disciplinary action. Disciplinary hearings are the primary instrument where rules and regulations of the facility are maintained and enforced.

## **Inmate Records**

Staff manage all aspects of the inmate base files. Duties include inmate base record management, and preparation of correspondence to the courts and other law enforcement/correctional jurisdictions. Inmate base files are maintained in accordance with the Maryland Commission on Correctional Standards and are digitally archived.



Support



Technology

### **Training and Staff Development**

The Corrections Bureau runs its own training program to include in-service training and a state certified Corrections Academy.

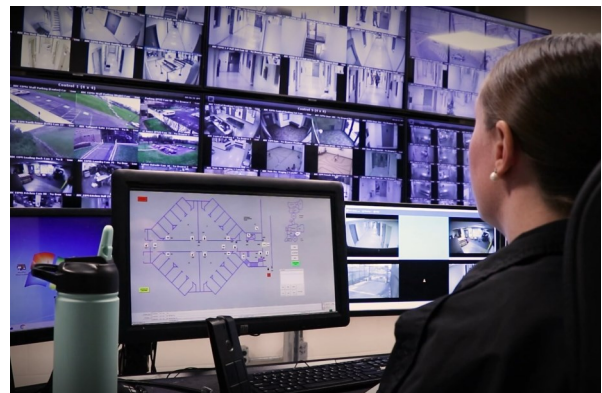
### **Facility Maintenance**

Facility maintenance for the Frederick County Adult Detention Center is assigned from the County's Maintenance Department. Duties include, but are not limited to: replacement/repair of electrical systems, heating and air conditioning, kitchen equipment, gas fired boilers, and back-up generators.



The Technology Administrator oversees all technologies within the Corrections Bureau. This includes computers and printers, video surveillance equipment, inmate telephone system, computerized inmate management system, digital archiving of records, creating and editing electronic forms, electronic door control, and the Detention Center's website to name a few items.

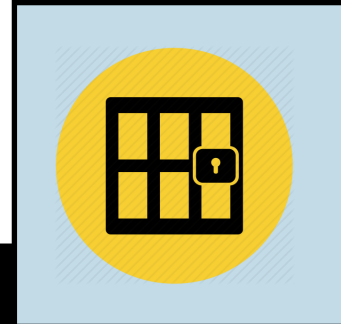
In 2022, the inmate population were given tablets to contact their family through texting, read their mail, participate in education, and have the ability to make phone calls from the tablet as well as phones on the wall. There is also a free library of over 30,000 books on the tablet and a law library. Education and learning is achieved through a program called Pathway to Achieve.



# SECURITY DIVISION



Security—Days



Security—Nights

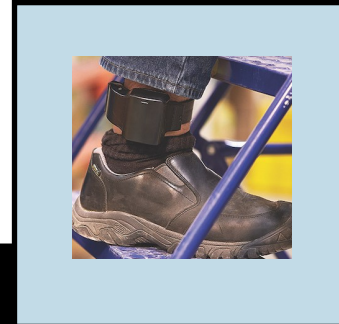
## Security Operations

The Security Operations Unit, probably the most important unit within the Corrections Bureau, is comprised of four independent teams that work 12-hour rotating shifts. In 2022, two Lieutenants each commanded two of the Security Operations Shifts that provide 24-hour security coverage of the Detention Center and the Central Booking Unit. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant. The Correctional Officer of today must respond to duties that span the spectrum, from counselor to policeman to medical first responder.





## Special Operations



## Work Release

### Central Booking Unit

Central Booking is an integral part of law enforcement processing in Frederick County. The processing of an arrestee, with the exception of receiving the positive identification, is usually completed before the police officer has finished the law enforcement component of the process.

### Transportation Unit

The Transportation Unit is responsible for transporting all adult prisoners to and from local and out-of-county courts, medical appointments, and evaluations within the State of Maryland. The Frederick County Sheriff's Office - Corrections Bureau Transportation Unit has a fleet of seven vehicles.

### Emergency Response Team

The Corrections Bureau trains staff in special weapons and tactics. This unit is utilized for high risk inmate movement, cell extractions, and other specialized situations to include civil disturbances for crowd control.

### Video Bond Review System

The Corrections Bureau utilizes a video system designed for conducting court bond hearings, bond reviews, and extradition hearings.

### Body Scanner

The Corrections Bureau purchased a body scanner and began utilizing the scanner in May of 2015. This body scanner is utilized to scan all inmates and Central Booking offenders when they enter the facility to detect any contraband such as drugs or weapons.

### Work Release Operations

This is comprised of four independent teams that work 12-hour rotating shifts. In 2022, one Lieutenant commanded all four of the Work Release Operations Shifts that provided 24-hour security coverage for the Work Release Center. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant.



### HOME DETENTION PROGRAM

This is a program that is based on intensive supervision through use of Global Positioning Satellites (GPS). The inmate is mandated to wear an ankle bracelet and a GPS tracker at all times.

### COMMUNITY LABOR UNIT / LABOR PROGRAM

The Community Labor Unit offers free labor to local and state government agencies, churches, fire companies and many other non-profit organizations. The work crew is made up of work release authorized inmates and defendants who are court ordered and managed by the Alternative Sentencing Program.

# COMMUNITY SERVICES



Work Release

The program is a structured drug and alcohol free operation with a “zero tolerance” approach for substance abuse. The basic concept of the Work Release Program is to allow offenders, who are employed at the time of sentencing, to maintain their jobs in the community, pay program costs and continue to lend financial support to the family. The participants must provide their own transportation to and from employment and are held accountable for maintaining total compliance to program guidelines.



Alternative Sentencing

The program provides the judiciary a sentencing option to order nonviolent offenders to perform court-ordered community service hours in lieu of a jail sentence or high court costs. Community service hours are performed at worksites that meet criteria established in the enabling legislation.







## Pretrial Release

The basic concept of the Pretrial Services Program is to release eligible defendants awaiting trial from the Frederick County Adult Detention Center while ensuring a high rate of court appearance. The program focuses on monitoring non-violent offenders in the community. This offsets the cost of their incarceration for Frederick County taxpayers, while minimizing the risk of safety to the community.



# INMATE SERVICES



Classification



Medical/Mental Health



Food and Laundry

Classification Specialists handle the daily tasks such as new offender intakes, housing assignments, work assignments, program assignments, release preparation, inmate request slips, referrals, housing unit management and inmate classification. The Classification Specialists are also responsible for sex offender registration, victim notification, DNA collection, detainers and extraditions, transferring inmates to the Maryland Division of Corrections, and act as a liaison to a variety of public agencies.

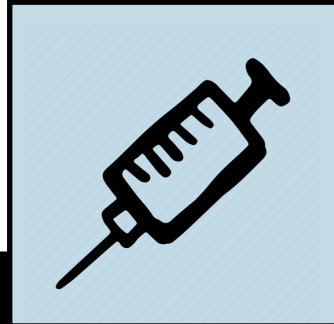
Medical and Mental Health services are contracted out to Naphcare. The Frederick County Adult Detention Center is accredited by the National Commission on Correctional Health Care. The medical unit has nursing staff on duty 24 hours a day/seven days a week. A licensed physician or physician's assistant is on-call and visits the facility at least 5 days a week to see inmates. Inmates receive appropriate in-house care and may be referred to outside providers for specialized care. Dental and radiological services are provided at the Detention Center. Licensed social workers, licensed professional counselors, psychiatrists, and a psychologist provide direct services.

Food and Laundry Services are operated and maintained by Detention Center staff. The Food Services Manager, who is a Registered Dietitian, oversees all kitchen and laundry operations. A Dietary Supervisor and Dietary Officers assist the Food Services Manager. There are also approximately 17 inmate kitchen workers and four (4) inmate laundry workers. The inmates assist with food preparation, food storage, and meal service. The kitchen at the Frederick County Adult Detention Center also prepares meals for the Meals on Wheels Program.





Religious Programs



Vivitrol Program

The Frederick County Adult Detention Center utilizes volunteer chaplains and other religious volunteers to provide services to the inmate population. Such services include bible studies, church services, and individual pastoral counseling.



In June of 2015, the Frederick County Adult Detention Center received a MAT (Medical Assistance Treatment) grant from the GOCCP (Governor’s Office of Crime Control & Prevention) to assist those inmates who are struggling with opioid dependence. The grant’s main focus is to utilize the medication Vivitrol along with traditional substance abuse treatment to help opioid dependent inmates eliminate their dependency.



# STAFF RECOGNITION

## Frederick County Sheriff's Office Citizens Advisory Committee

**2022 Correctional Officer of the Year: Cpl. Vanessa Cronise**

**2022 Correctional Employee of the Year: Tyra White**

**2022 Outstanding Performance Award: Cpl. Jacob McClelland, Cfc. Robert Butts, Cfc Travis Curley, Cfc. Melissa Holtzman, Cfc. Gary Petefish, Cfc. William Sweeney, Cfc. Johnathan White, Craig Gagnon, Marcie Stup**

**2022 Life Savings Award: Cpl. Shaun Little. Cfc. Melissa Holtzman, Cfc. Chad Klunk, Cfc. William Sweeney**

**2022 Unit Citations: Training—Sgt. Kenneth Anthony, Cpl. Andy Hernandez**

**Kitchen—Cfc. Dajah Harvey, Cfc. Michael Morgan, Cfc. Christopher Smith, Cfc. Timothy Trout**

**Classification—Wesley Gross, Kelli Maze, Robert Wilhelm**

### Staff Promotions

### Previous Rank

### New Rank

Gregory Hill	Sergeant	Lieutenant
Joseph Strong	Corporal	Sergeant
Christopher Davis	Correctional Officer First Class	Corporal
Ellen Heller	Correctional Officer First Class	Corporal
Benjamin Larrick	Correctional Officer First Class	Corporal
Cecil Dunlap	Correctional Officer	Correctional Officer First Class
Amanda Foose	Correctional Officer	Correctional Officer First Class
Joshua Giddings	Correctional Officer	Correctional Officer First Class
Hans Gustin	Correctional Officer	Correctional Officer First Class
Tiffany McLane	Correctional Officer	Correctional Officer First Class
Jared McMillion	Correctional Officer	Correctional Officer First Class
Anthony Spencer	Correctional Officer	Correctional Officer First Class

### Staff Retired

Capt. Joseph Chrisp  
 Lt. Charles Clarke  
 Lt. James Planer  
 Sgt. Chris Lawson  
 Sgt. Richard Snow  
 Cpl. Jason Bangh  
 Cpl. Phyllis Presley  
 Cfc. Gary Petefish  
 Cfc. Christopher Smith  
 Cfc. Dennis Smith  
 Anita Hurst

### Staff Hired

Janet Haskins  
 Henrieta Tambi  
 Trenton Snipes  
 Qudus Adebowale  
 Alan Rudy  
 Zachary Atkins  
 Tobi Fayemiwo  
 Chadley Parsons  
 Spencer Seabolt  
 Letisha Stillings  
 Nichole Richardson  
 Christopher Hardison

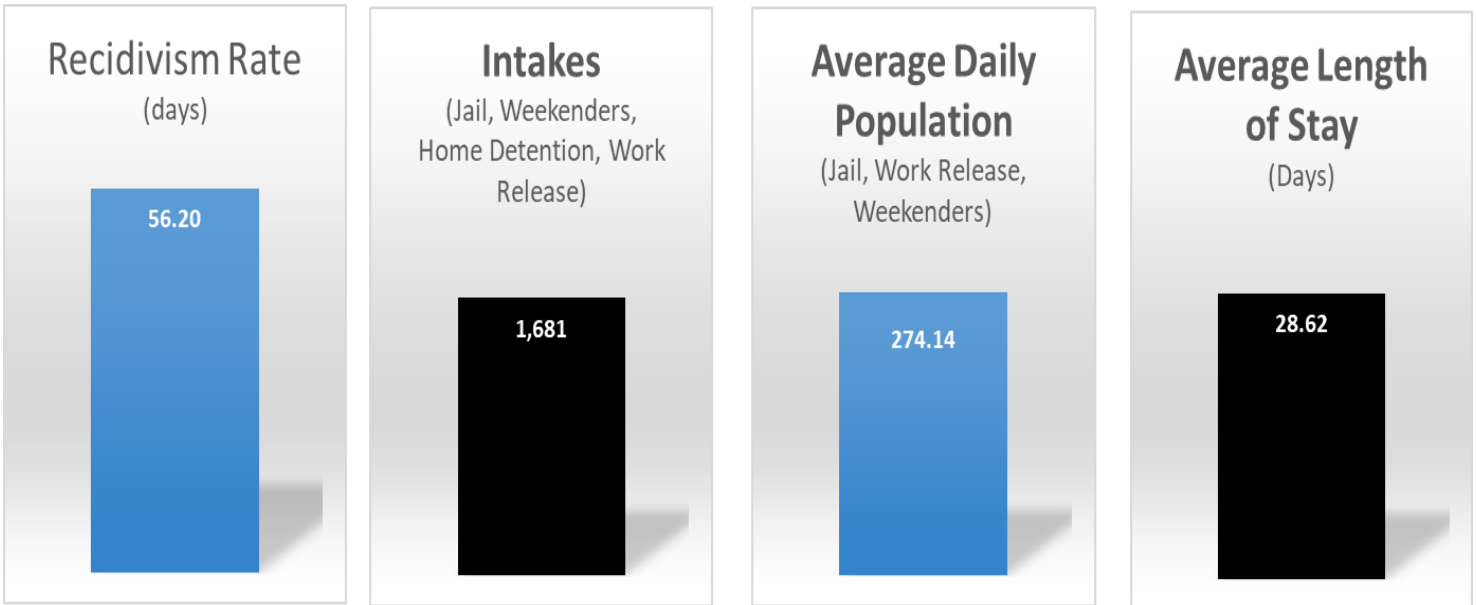
Kody Blank  
 Casey Steinbraker  
 Allen Shackelford  
 Christine Thomas  
 Jonathan Domingos  
 Alex Staub  
 Raven Paul  
 Jack Putnam  
 Nathan Bevan  
 Dorian Williams  
 Joshua Skonezny  
 David Hardt

# EMPLOYEE PROFILE

Number of persons employed in the Corrections Bureau as of December 31, 2022	145
Number of male employees	100
Number of female employees	45
2022	
Racial breakdown - White	81 male / 34 female
Racial breakdown - African American	19 male / 11 female
Racial breakdown - Asian	0 male / 0 female
Racial breakdown - Hispanic/Latino	4 male / 1 female
2022	
Type of Employee – Uniformed	119
Type of Employee – Civilian	26
Number of officers who resigned in 2022	10
Number of civilians who resigned in 2022	0
Number of officers who retired in 2022	10
Number of civilians who retired in 2022	0
Number of officers who were terminated in 2022	3
Number of civilians who were terminated in 2022	0
Turnover rate of officers in 2022	25.62%
Turnover rate of civilians in 2022	3.84%
Number of officers hired in 2022	24
Number of civilians hired in 2022	0
2022	
Average age of employees	40.87
Average age of male employees	38.59
Average age of female employees	45.93
Average years of service	10.91
Average years of service of male employees	10.35
Average years of service of female employees	12.16

# STATISTICS

## Inmate Population

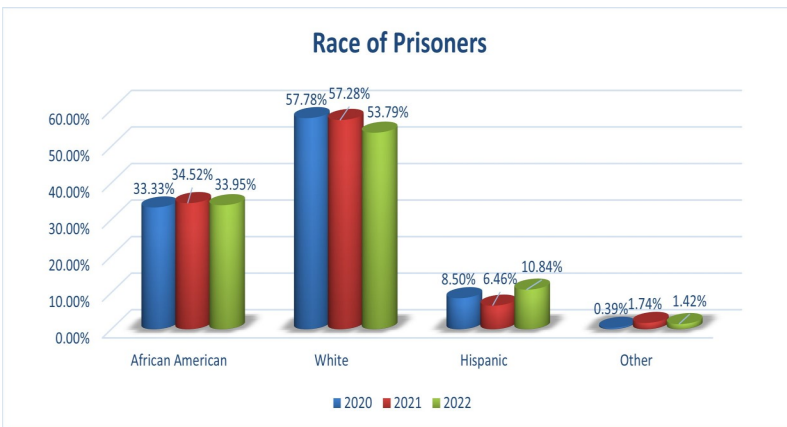


**Recidivism** is the percentage of inmates who will come back into our facility after release.

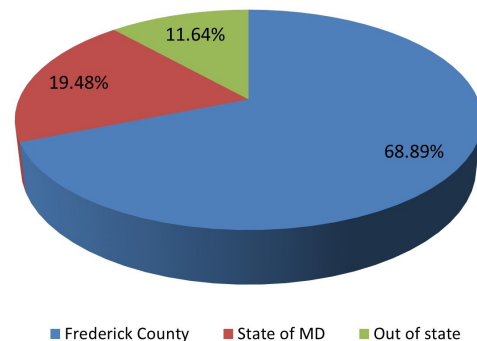
**Intakes** includes all intakes from the Detention Center, Work Release, Weekenders, and Home Detention.

**Average Daily Population** is the average daily population of the Detention Center, Work Release, and Weekenders.

**Average Length of Stay** is the average number of days that a person spends in the facility.



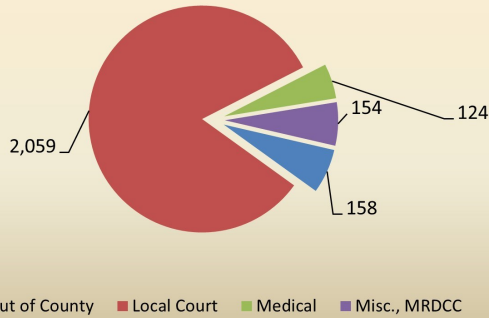
### 2022 Inmate Residency at Intake



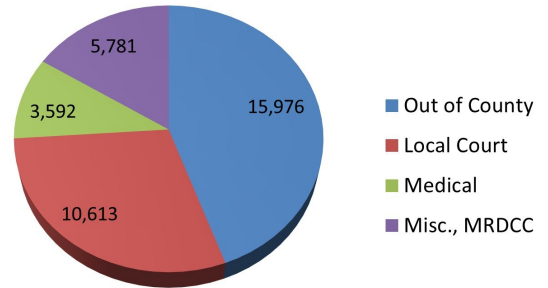
# STATISTICS

## Special Operations

### Inmates Transported in 2022



### 2022 Transportation Mileage



### Central Booking Intakes

	FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
TOTAL	1,279	805	273	12	24	4	5	2,402
Monthly Average	106.58	67.08	22.75	1.00	2.00	0.33	0.42	201.50

### Committed to Detention Center

	FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
Total	766	324	87	4	5	3	0	1,189
Percent Committed	59.89%	40.25%	31.87%	33.33%	20.83%	75.00%	0.00%	49.50%



**BODY SCANNER**

Negative Scans = 4,207

Positive Scans = 3

### Monthly Average Gang Population

Validated	<b>33.78</b>
Suspected	<b>5.97</b>

**57**

Number of inmates rolled over to 287g for ICE.



### Top 5 Arrest Charges of 2022

Violation of Probation	478
Failure to Appear	395
Assault— 2nd Degree	362
CDS Possession not Marijuana	235
Fugitive from Justice	120

# STATISTICS

## Community Services

### Alternative Sentencing

	Total	Average
Circuit Court Intakes	46	3.83
District Court	174	14.50
Total Intakes	220	18.33
Total Hours	9,233	769.42
Age Range	18-83	
Supervised	168	14.00
Unsupervised	134	11.17
Males	131	10.92
Females	69	5.75
Hours Completed	7,344	612.00
Number Violated	25	2.08
PADDD Program	72	6.00
3rd Millennium—Drugs	9	0.75
3rd Millennium—Alcohol	0	0.00

### Work Release

Intakes	63
Average Daily Population	18.65
Walk-off	0

### Labor Program

Males	18
Females	0

### Pretrial Release

Defendants Reviewed	1,198
Bond Reports Prepared	199
Intakes	135
Bonds Revoked	3
Failure to Appear	11
Supervised using:	
Phone Contact	1,598
Office Contact	1,050
Drug Tests	343
Home Checks	200
Miles Traveled	4,311
Cost Savings to the County	\$5,144,069
Number of Prisoner days not in facility	37,541

### Home Detention

Male Intakes	22
Female Intakes	3
Average Daily Population	4.20

### Work Release/Home Detention Fees

Court Fines/Costs	\$1,225.00
Restitution	\$1,042.57
Support Payments	\$7,989.00
Room and Board	\$76,360.00
Home Detention Fees	\$25,610.00

**Work Release Average Daily Population**

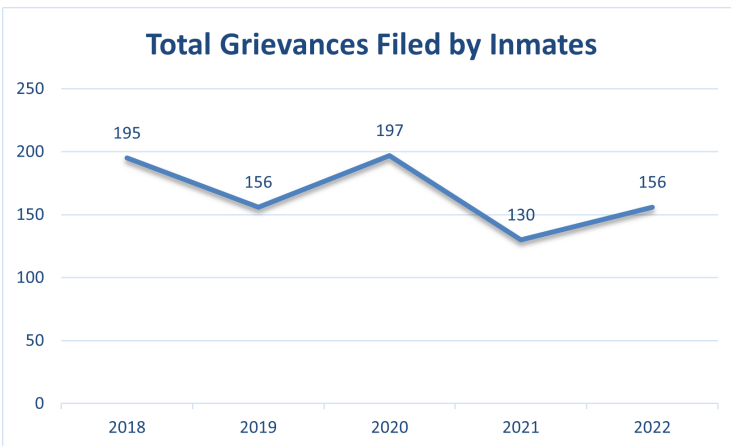




# STATISTICS

## Inmate Services

Inmate Requests for Services or Information	
Classification	5,586
Kitchen	180
Library	1,548
Parole	153
Programs	345
Re-entry Services	271
Religious	622
Work Assignment	312



Food Service	
Average Cost per day per person (3 meals)	\$8.07
Meals Served in Detention Center and Work Release	368,552
Meals on Wheels Served	50,143
Treatment Center Meals Served	23,006

Classification Tasks	
CJIS BACKGROUND CHECKS	703
Death Notifications Rec'd	6
DISCIPLINARY HEARINGS	258
DNA referrals	8
DNA samples collected	36
HIV post-test counseling	16
HIV pre-test counseling	16
HIV tests	16
HOUSING MOVES (general pop.)	1,379
IADS/DETAINEES/EXTRADITIONS	103
INMATES PAROLED	6
INTAKES	814
IR's RESPONDED TO	270
LANGUAGE LINE	22
MOVES to IN-HOUSE WD	157
NOTARY SERVICES	135
PAROLE - approved	17
PAROLE - denied	42
PAROLE REVOCATION HEARINGS	60
RECLASSES - AdSeg/PC	227
PAROLE & PROBATION RESTART	23
RECLASSES - Disciplinary	124
RECLASSES - Monthly	117
RE-ENTRY individuals	273
RELEASE INTERVIEWS	50
RELEASES to DOC	105
SEX OFFENDERS registered	11
SEX OFFENDERS - signed notice	59
TRAINING/SPECIAL ASSIGNMENTS	26
VIC/WITNESS name added	37
VIC/WITNESS notified	34

# STATISTICS

## Medical



Health Services Statistical Report	Monthly Average	Totals YTD
<b>MEDICAL</b>		
INTAKE SCREENING BY Contractor	112.2	1,346
DETOX	41.3	495
SICK CALL - NURSES	248.5	2,982
SICK CALL - PROVIDER	98.3	1,179
LABORATORY	74.7	896
X-RAYS (NON-TB RELATED) ON-SITE	11.5	138
HEALTH ASSESSMENTS	66.8	802
ANNUAL HEALTH ASSESSMENTS	4.1	49
<b>MENTAL HEALTH</b>		
NEW AND FOLLOW-UP VISITS	67.3	807
MENTAL HEALTH EVALUATIONS	27.9	251
SEGREGATION ROUNDS	21.8	262
# OF SUICIDE ATTEMPTS	0.2	2
# OF SUICIDE WATCH EVENTS	11.3	126
# OF MH SICK CALL REQUESTS AND REFERRALS	70.1	841
<b>DENTAL</b>		
DENTAL EXAMS	2.5	30
DENTAL SICK CALL / SCREENS	37.8	453
<b>PHARMACEUTICALS</b>		
INMATES ON MEDICAL MEDICATIONS	105.0	1,260
INMATES ON PSYCHOTROPIC MEDS	108.6	1,303
<b>GRIEVANCES</b>		
NUMBER OF GRIEVANCES	5.7	69
NUMBER FOUNDED	0.3	4

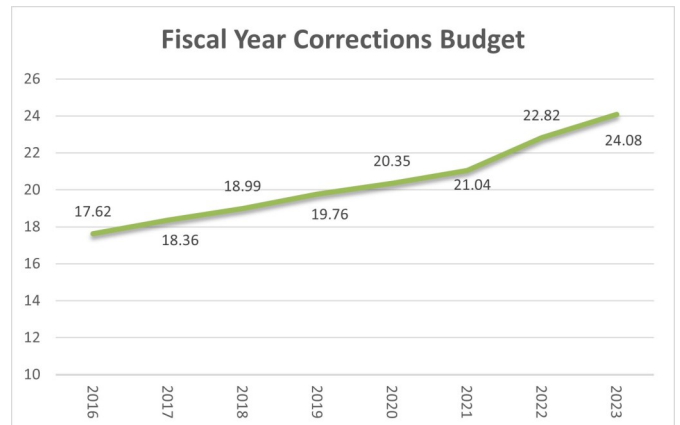
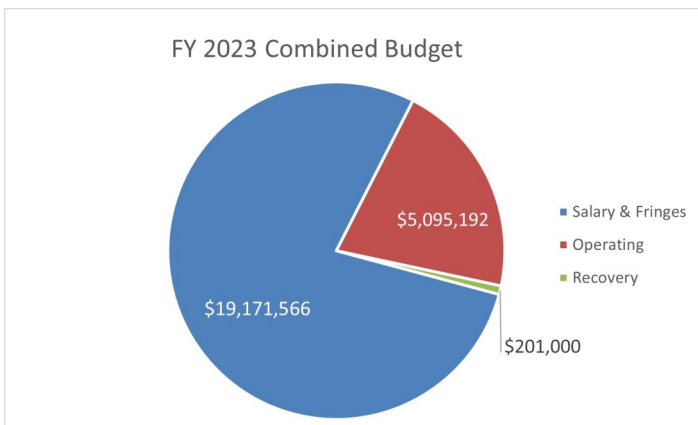
Health Services Statistical Report	Monthly Average	Totals YTD
EMERGENCY ROOM VISITS - COUNTY	5.4	65
HOSPITAL ADMISSIONS - TOTAL	0.8	10
HOSPITAL ADMISSIONS - COUNTY	0.8	10
HOSPITAL DAYS - TOTAL	4.3	51
OFF-SITE SPECIALTY CONSULTS	7.1	85
DEATH IN CUSTODY	0.0	0
<b>CHRONIC CARE</b>		
ASTHMA/COPD	40.5	486
DIABETICS	18.3	216
DIALYSIS	0.0	0
HIV	1.8	21
PREGNANCY	1.4	17
HYPERTENSION / CARDIOVASCULAR	60.6	727
SEIZURE DISORDERS	26.0	312
OTHER	21.2	254
<b>INFECTIOUS DISEASE CONTROL</b>		
PPDs PLANTED	84.1	1,009
PPDs READ	67.8	813
POSITIVE PPDs	1.8	22
TB RELATED CHEST X-RAYS	3.0	36
# OF POSITIVE HIV INMATES	1.8	21
HEPATITIS C	10.8	129
STD	0.3	4

# STATISTICS

## Administration

Training is completed per Maryland Police and Corrections Training Commission (MPCTC) standards, Maryland Commission on Correctional Standards (MCCS), Immigration and Customs Enforcement (ICE), and federal regulations. During 2022, 14,231.75 hours were completed by the Training Section.

Training Hours	Approved In-Service	Advanced Training	Orientation	Academy	Other
Corrections Bureau	6,501	779	4,280	1,485	672.75
Other Agencies	0	0	0	1,485	0
<b>Total</b>	<b>6,501</b>	<b>779</b>	<b>4,280</b>	<b>2,970</b>	<b>672.75</b>



Records Section Duties	Total
Sentences Calculated	<b>501</b>
DNA Referrals	<b>40</b>
Release Book Updates	<b>304</b>
Weekenders	<b>218</b>
Weekender No-Show	<b>2</b>
Warrant Checks	<b>114</b>
Expungements	<b>275</b>
Intakes	<b>1413</b>
Records Scanned	<b>27,060</b>

Use of Technology for inmates n 2022	Total
Video Visits	<b>95,986</b>
Video Messages	<b>30,126</b>
Average length of video visit	<b>6.4 minutes</b>
Number of inmate phone calls	<b>368,936</b>
Phone Call minutes	<b>3,169,381</b>
Average length of Phone Calls	<b>8.6 Minutes</b>
Number of text messages sent	<b>264,232</b>

### Pathway to Achieve

#### Learning 2022

Number of active inmates	901
Tablet learning hours	31,967
Tablet courses completed	234.200
Number taking GED courses	495
Number completing all 167 GED Courses	32

#### Top Courses and Time Spent

12 Steps to Recovery	742 hours
In-the-Moment Strategies for Self-Control	314 hours
Cognitive Strategies for Self Control	292 hours
Tech Saavy Parenting	285 hours
Grief: How to Endure It	258 hours
Worth and Wellness: Life Skills	223 hours



**The Frederick County Sheriff’s Office—Corrections Bureau has several upcoming construction projects and improvements scheduled in the next several years.**

**Phase IV Medical**—A 15,000 s.f. addition to the Frederick County Adult Detention Center will consist of a new 26 bed medical Unit. Construction began in the summer of 2022 and is scheduled to be completed in 2023.

**ADC Courtyard Offices** — This will add offices to a current courtyard in the facility adding much needed space for staff to work. Construction should begin in Fiscal Year 2026.

**ADC Infrastructure Rehabilitation**—This project rehabilitates infrastructure in the Inmate Housing portion of the Adult Detention Center constructed in 1984. The refurbishment includes but is not limited to replacement of water lines, pumps, and water heating units; upgrade of inmate call and duress system; ceiling replacement; new wall finishes; LED lighting; remodeling of inmate shower areas, and staff restrooms. Construction is set to begin in Fiscal Year 2024.

**Work Release Parking Lot Expansion**— Additional parking space will be added across the street from the Work Release and Detox building. Construction is set to begin in Fiscal Year 2024.

**Upgraded Jail Management System**—The facility has gone out to bid for a new Jail Management System. Black Creek was awarded the contract. This new system will track and log all aspects of an inmates stay in our facility, from intake to release. The new system is set to go live in 2024.



**Black Creek**  
INTEGRATED SYSTEMS CORP.

# STAFF



# AUDITS AND INSPECTIONS



## Maryland Commission on Correctional Standards

1983 to present

Life, Safety, Health Issues

## Maryland Correctional Training Commissions Regulations

Correctional Officer Entrance Academy - 10 Weeks

Counseling Staff/Cooks - 10 Weeks

Annual In-Service Training - 18.0 Hours

C.P.R./ First Aid or Maryland First Responder Training

Supervisor Training Program - 1 Week

Instructor Training Program - 1 Week

Administrator Training Program - 2 Weeks



## National Commission on Correctional Health Care

1983 to Present

Medical Care/Programs (Doctors, Dentist, Mental Health Issues)

## Immigration and Customs Enforcement

287g Program

Annual Audits to ensure compliance with Federal Standards



**Inspection/Audits**

Grand Jury (bi-annually)	
Maryland Commission on Correctional Standards (MCCS)	Three Year Cycle
National Commission on Correctional Health Care (NCCHC)	Two Year Cycle
Frederick County Health Department (Food Service)	Annually
Maryland Occupational Safety and Health (M.O.S.H.)	Two Year Cycle
Frederick County Fire Marshal	Annually
Maryland Police and Correctional Training Commission (MPCTC)	Annually
Maryland Division of Corrections (Records)	Annually
State Criminal Alien Assistance Program (SCAAP)	Annually
Immigration and Customs Enforcement (I.C.E.)	Annually
Fire Safety Equipment (Sprinklers, Fire/Smoke Detectors, Fire Suppression equipment)	Annually





## FREDERICK COUNTY SHERIFF'S OFFICE

### Corrections Bureau

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